



City of Broadview Heights Parks and Recreation Department

9543 Broadview Rd. 440-838-4522 www.BHRec.org
Samuel J. Alai, Mayor Amanda Hutcheson, Director

Volunteer Coach Application

Sport / Activity _____ League / Age Group _____

You are applying to be a: Head Coach Assistant Coach

Full Legal Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Player's Name _____ Relationship to Player _____

Have you coached in Broadview Heights before? Yes No

Have you coached in other cities / programs? Yes No

If Yes, where? _____

How many years have you been a youth sports coach? _____

Have you played the sport for which you are applying? Yes No

At what level? _____

What other sports have you coached? _____

Please review the following prior to signing this form:

I have read and signed the coaches pledge and agree to abide by it's tenets. Yes

I have read the parents code of conduct and agree to abide by it. Yes

I have read and understand the Broadview Heights Zero Tolerance Policy. Yes

I understand that a background check is required prior to coaching and have filled out and signed the proper forms authorizing this. Yes

I have completed the required concussion education course and included the certificate of completion. Yes

Signature _____ Date _____



Background Consent / Release Form

Broadview Heights Department 7101

Applicant's Legal Name (printed) _____

Social Security Number _____ Date of Birth _____

Address _____ City _____ State _____ Zip _____

I, _____, authorize and give consent for the above named organization to obtain information regarding myself. This includes the following:

- Criminal background records/information
- Sex Offender Registry Checks
- Addresses
- Social Security Verification

I the undersigned, authorize this information to be obtained either in writing or via telephone in connection with my application. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

Print Name: _____ Date: _____

Signature: _____

A criminal report may be obtained at any time after receipt of your authorization and, if you are approved, throughout your volunteering.

Recommended Criteria for Exclusion From Volunteer Coaching

An applicant will be disqualified and prohibited from volunteering if the person has been found guilty of the following crimes:

Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

Sex Offenses

All Sex Offenses – *Regardless of the amount of time since offense*

Examples: *Child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.*

Felonies

All Felony Violence – *Regardless of the amount of time since offense*

Examples: *Murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated Burglary, etc.*

All Felony offenses other than **violence** or **sex** within the past 10 years

Examples: *Drug offenses, theft, embezzlement, fraud, child endangerment, etc.*

Misdemeanors

All misdemeanor violence offenses within the past 7 years

Examples: *Simple assault, battery, domestic violence, hit & run, etc.*

All misdemeanor drug & alcohol offenses within the past year or multiple offenses in the past 3 years

Examples: *Driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.*

Any other misdemeanor within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer

Examples: *Contributing to the delinquency of a minor, providing alcohol to a minor, theft – if person is handling monies, etc.*

Pending Cases

Anyone who has been charged for any of the disqualifying offenses and the case(s) is pending in court will not be permitted access until the official adjudication of the case. If the disposition of the pending case does not meet the criteria for disqualification as listed above, the individual would then be cleared and reinstated.

The background screening process is an ongoing process and subject to review and changes at any time.



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Concussion Education Requirement

On April 26th 2013 Ohio House Bill 143 will take effect. This Law, also called the Return to Play law, requires that steps be taken to educate parents, youth coaches and officials about symptoms of concussions and the steps that need to be taken if an athlete shows those symptoms during a game or practice.

This new law prohibits a person from acting as a coach or referee in a youth sports organization unless they have provided proof that they have successfully completed a specified training program.

The required training program is available through the National Federation of State High School Associations website learning center. It is a free course and takes about 20 minutes to complete.

Here is a link to the site: <http://www.nfhslearn.com/electiveDetail.aspx?courseID=38000>

You must complete this course and submit a certificate of completion along with your coaching application prior to coaching. If you have already completed the course for another sport or organization, your certificate is good for 3 years, however we still need to keep a copy of that certificate on file.

For additional information about concussions in sports and Ohio's Return to Play Law, visit www.BHREC.org/YouthSports



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As a coach, parents have placed their children in your care. You will be playing a key role in their development and many of the memories they make while playing on your team will stay with them a lifetime. It is important to understand that your words and actions will have an impact on how these children view sports, competition, their team mates and most importantly – themselves.

With the understanding of the important role you play, we expect each of our coaches to abide by a code of conduct as outlined in our Broadview Heights Coaches Pledge.

The Broadview Heights Coaches Pledge

1. I will remember that we are youth sports coaches and that the game is for the children not the adults. I understand children participate in sports to have fun and learn the game. Winning is secondary.
2. I will be a positive role model for the children, encouraging sportsmanship, showing respect and courtesy and demonstrating positive support for all players, coaches, officials and spectators at every game and practice.
3. I will remind our team and fans to exhibit good sportsmanship at all times, both when winning and when losing.
4. I will not ridicule or yell at any child for making a mistake but will encourage them to learn from their mistakes and strive to continuously improve.
5. I will teach our players both the rules of the game and the league rules. I will make our player's parents aware of the rules. I will abide by the letter of the rule and the spirit of the rule.
6. Our team will play by the rules and abide by both the letter and spirit of the rules.
7. I will never harass, ridicule or criticize officials, players, opposing coaches or spectators either directly or indirectly at any time. If necessary, I will inform our player's parents and fans that this behavior is unacceptable.
8. I will not use profane language or gestures.
9. I will promote the emotional and physical well-being of the players ahead of any personal desire we may have to win.
10. I will communicate with parents regarding practices, games and other matters.
11. I will lead by example in demonstrating fair play and sportsmanship to all players.
12. I will abide by the rules and policies of the City of Broadview Heights.
13. I understand that I am subject to the procedures outlined in our zero tolerance disciplinary policy were I to violate any of these rules.

Coach Print Your Name

Date

Signature

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For questions regarding Broadview Heights Sports programs, contact the Parks & Athletics Manager: Gary D. Diehl, GDiehl@broadview-heights.org 440-717-4063



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By registering your son or daughter to participate in an athletics program in Broadview Heights, you are agreeing to abide by the Parent Code of Conduct below.

The Broadview Heights Parent Code of Conduct

As a parent,

- I will remember that children participate to have fun and that the game is for the children, not the adults.
- I (and my guests) will follow the rules and regulation of the Broadview Heights Recreation Department.
- I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials and spectators at every game and practice.
- I (and my guests) will not engage in any kind of unsportsmanlike conduct with any umpire, referee, coach, player or parent, such as booing or taunting, refusing to shake hands or using profane language or gestures.
- I will not encourage any behaviors or practices that would endanger the health and well-being of the players.
- I will never harass, ridicule or criticize officials, players, opposing coaches or spectators either directly or indirectly at any time, before, during or after a game or practice.
- I will teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
- I will teach my child to treat other players, coaches, umpires and spectators with respect, regardless of race, creed, color, sex or ability.
- I will praise my child for competing fairly and trying hard.
- I will not ridicule or yell at my child or other players for making a mistake.
- I will promote the emotional and physical well-being of the players ahead of any personal desire I may have for my child to win.
- I understand that violations of the Parent Code of Conduct may result in disciplinary action outlined in the Zero Tolerance Policy.

(Copies of this code of conduct are available at the front desk and online at www.bhrec.org)

Code of Conduct and Zero Tolerance Policy

Fans, coaches, and players that violate our Parent Code of Conduct or the tenets outlined in our Coaches Pledge will face disciplinary action as outlined below.

1. If during the game, an umpire, referee, league or city official observes behavior that violates our parents code of conduct or the tenets of our coaches pledge, that official will warn the individual or individuals involved and ask that they stop the offending behavior.
2. If the individual or individuals persists with their behavior, they will be asked to leave the game and will be subject to a one game suspension. Play will not continue until that individual has left the game.
3. If the behavior takes place following a game or at any other time, the individual or individuals involved with be told to leave the premises immediately. Failure to do so will result in an automatic one game suspension.
4. Any individual violating the Parent Code of Conduct or the tenets of the Coaches Pledge may be asked to appear before the Disciplinary Council before being allowed to return to any games. The Council will discuss the matter with the individual and will then decide upon the appropriate time frame for the suspension. It may be more than one game. The Council is made up of the Recreation Director, the Athletics Manager and selected league officials.