

Samuel J. Alai
Samuel J. Alai, Mayor

November 3, 2025
Date

Robin Parsons
Attest: Robin Parsons, Clerk of Council

November 3, 2025
Date

**City of Broadview Heights
Interoffice Memorandum**

To: Members of Council
From: David A. Pfaff, Finance Director
Date: October 21, 2025
Re: Bills Resolution



In the event the City incurs an expense in excess of \$3,000.00 without the funds being previously encumbered, I am required to present the invoice(s) to Council for approval along with my certification that the funds were available and lawfully appropriated at the time the expense was incurred.

Attached is the invoice No. 5842 in the amount of \$3,026.00 from Zimmer Fitness Repair for repairs to equipment in the Fitness Center. The funds for this purchase were not properly encumbered (certified) prior to the repairs taking place as required by ORC 5705.41(D).

Please let me know if you have any questions.

cc: Sam Alai, Mayor

Cannot be paid w/o Council Approval
over \$3,000

Zimmer Fitness Repair, LLC
9804 Woodhurst Drive
Strongsville, OH 44149 USA
3302415593
zimmerfitnessrepair@gmail.com
www.zimmerfitnessrepair.com

Need to Go
on Bills Resolution



ZIMMER
FITNESS REPAIR

INVOICE

I DO HEREBY CERTIFY THERE ARE (AND WERE
AT TIME OF RENDERING OF SERVICES)
SUFFICIENT FUNDS LAWFULLY APPROPRIATED
OR IN THE PROCESS OF COLLECTION TO
SUPPORT THE PROPOSED EXPENDITURE
REFERENCED IN THE ATTACHED DOCUMENTS.

BILL TO

Broadview Heights Recreation
Center
9543 Broadview Road
Broadview Heights, Ohio
44147

INVOICE # 5842
DATE 10/07/2025
DUE DATE 11/06/2025
TERMS Net 30

[Handwritten signature]

[Handwritten signature]

PO NUMBER

Amanda Hutcheson

10-8-25 2025001744

ACTIVITY	QTY	RATE	AMOUNT
*** Fitness Center Repairs***			
Preventative Maintenance	1	425.00	425.00
08/29/25 Inspect, test, clean, lubricate, tighten/adjust, tension/track of all Life Fitness Equipment			
-Dual Pully (2)			
- Lat Pull			
- Crossover			
- Tricep			
- Low Row			
Troubleshoot of equipment			
Life Fitness	2	18.00	36.00
09/11/25 New hand grips on Life Fitness Pull Up			
* Includes shipping			
Life Fitness	1	85.00	85.00
09/11/25 New adjustment pop pin with hardware for Life Fitness Pec Fly			
* Includes shipping			
Life Fitness	2	18.00	36.00
09/11/25 New weight pins w/ lanyard for Life Fitness Dual Pulley			
* Includes shipping			
Life Fitness	1	24.00	24.00
09/11/25 New instruction decal on Life Fitness Low Row			
* Includes shipping			
Life Fitness	1	24.00	24.00
09/11/25 New instruction decal on Life Fitness Crossover			
* Includes shipping			

* All invoices are subjected to 5% increase for every 15 days past due.

ACTIVITY	QTY	RATE	AMOUNT
Life Fitness 09/11/25 New instruction decal on Life Fitness Lat Pull * Includes shipping	1	24.00	24.00
Life Fitness 09/11/25 New instruction decal on Life Fitness Tricep * Includes shipping	1	24.00	24.00
Hammer Strength 09/11/25 New instruction decal on Hammer Chest Press * Includes shipping	1	24.00	24.00
Life Fitness 09/11/25 New carabiners for Life Fitness Strength Equipment * Includes shipping	10	15.00	150.00
Tech Service 09/11/25 Install of parts listed above	1	350.00	350.00
Pad 10/06/25 New thigh pad on Life Fitness Prone Leg Curl w/ cover * Includes shipping	1	165.00	165.00
Pad 10/06/25 New back pad on Life Fitness Abdominal * Includes shipping	1	110.00	110.00
Pad 10/06/25 New chest pad on Life Fitness Glute * Includes shipping	1	95.00	95.00
Pad 10/06/25 New seat pad on Life Fitness All Purpose Bench * Includes shipping	1	0.00	0.00
Pad 10/06/25 New back pad on Life Fitness All Purpose Bench * Includes shipping	1	145.00	145.00
Pad 10/06/25 New seat pad on Nautilus Back Extension * Includes shipping	2	210.00	420.00
Hammer Strength 10/06/25 New 6x3 rubber feet for Hammer Strength Equipment * Includes shipping	30	14.00	420.00
Hammer Strength 10/06/25 New 6x2 rubber feet for Hammer Strength Equipment * Includes shipping	12	12.00	144.00
Tech Service 10/06/25 Install of parts listed above	1	325.00	325.00

* All invoices are subjected to 5% increase for every 15 days past due.

*Please make all checks payable to
"Zimmer Fitness Repair LLC"

Mailing Address:
Zimmer Fitness Repair LLC
9804 Woodhurst Drive
Strongsville Ohio, 44149

We Accept All Major Credit Cards
Thanks for your Business!

Pay invoice

SUBTOTAL	3,026.00
TAX (0.08)	0.00
TOTAL	3,026.00
BALANCE DUE	\$3,026.00

* All invoices are subjected to 5% increase for every 15 days past due.



City of Broadview Heights, Ohio

9543 Broadview Rd
Broadview Heights, OH 44147

PURCHASE ORDER

Page: 1
P.O. Number: 2025001744
P.O. Date: 10/08/2025
Req. Number: 2025-REC-514-A
Requested By: Amanda Hutcheson
Blanket Type:
Ship Via:
Terms:

Deliver To RECREATION DEPARTMENT
9543 BROADVIEW ROAD
BROADVIEW HEIGHTS, OHIO 44147

Vendor ZIMMERFIT
ZIMMER FITNESS REPAIR LLC
9804 WOODHURST DRIVE
STRONGSVILLE, OH 44149

THE PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, PACKING SLIPS, SHIPPING PAPERS AND ALL CORRESPONDENCE. ALL PURCHASES EXEMPT FROM STATE AND FEDERAL EXCISE TAXES.

BY SHIPPING THE GOODS OR BY ACKNOWLEDGING RECEIPT OF THIS ORDER OR BY PERFORMING THE WORK BELOW YOU AGREE TO THE TERMS AND CONDITIONS OF SALE WHICH APPEAR ON THE FACE. ANY DIFFERENT OR ADDITIONAL TERMS IN YOUR ACCEPTANCE OF THIS OFFER ARE HEREBY OBJECTED TO.

FID# FED ID

Line	Description	Account	Qty	Unit	Price/Unit	Amount
001	PM in Fitness, Upholstery Repairs, Feet Replacements, and Misc. Repairs	800-3380-52501				\$3,026.00

Recreation Maintenance, Repairs, & Improvements

Page Total: \$3,026.00

Purchase Order Total: \$3,026.00

I HEREBY CERTIFY THAT THE AMOUNT REQUIRED TO MEET THE OBLIGATION CREATED BY THIS INSTRUMENT HAS BEEN LAWFULLY APPROPRIATED FOR SUCH PURPOSE, IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE CREDIT OF THE PROPER FUND, FREE FROM ANY PREVIOUS ENCUMBRANCES.

10/8/2025

Finance Director

Date