



CITY OF BROADVIEW HEIGHTS

RESOLUTION NO. 2025-155

INTRODUCED BY: MAYOR ALAI AND THE ENTIRE COUNCIL

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF BROADVIEW HEIGHTS AND THE BALDWIN GROUP FOR MAYOR'S COURT SOFTWARE MAINTENANCE AND SUPPORT IN THE CITY OF BROADVIEW HEIGHTS AND DECLARING AN EMERGENCY

WHEREAS, the City Council has determined that it is in the best interest of the City to enter into an agreement between the City of Broadview Heights and The Baldwin Group for Mayor's Court software maintenance and support in the City of Broadview Heights.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROADVIEW HEIGHTS, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The Mayor is hereby and herein authorized to enter into an agreement between the City of Broadview Heights and The Baldwin Group for Mayor's Court software maintenance and support in the City of Broadview Heights as delineated in Exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, peace, safety and welfare for the reason stated in the Preamble hereof, and provided it receives the affirmative vote of five (5) or more of the members of Council and signature of the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed and Adopted by the Council on this 17th day of November, 2025



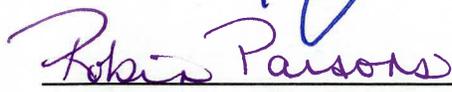
Robert Boldt, President of Council



Samuel J. Alai, Mayor

November 17, 2025

Date



Attest: Robin Parsons, Clerk of Council

November 17, 2025

Date

Request for Council Authorization to Purchase Form

Description of Item or Service	Annual Mayor's Court Software Support/Maintenance
Vendor	The Baldwin Group
Dates of Contract	1.1.2026 - 12.31.2026
Contract or Purchase Price	\$ 4,567.00
If over \$77,250 - Was purchase competitively bid	n/a
If under \$77,250 Were Multiple Quotes Obtained	n/a
If no, state reason	Current Software Vendor
State Contract or Other Purchasing Consordium Contract Number	
If yes, list other pricing or attach separate sheet:	

I hereby certify, that to the best of my knowledge the above information is true, accurate, and complete.

Cheryl Schubert
11/6/25
11/6/2025
 Signature: _____ Date: _____

For Finance Department Usage:		
Account Number	Amount	
478.8810.52799 Mayor's Court Miscellaneous	\$	4,567.00
<p>I hereby certify there are sufficient funds lawfully appropriated for the proposed expenditure and the funds are in the treasury or in the proper fund, free from any previous encumbrances.</p> <p style="font-family: cursive; font-size: 1.2em; text-align: center;">David A. Pfaff</p>		
Finance Director:		Date:
Notes:		



**City of Broadview Heights
Parking Ticket Tracking System (PTTS) – CONTRACT ADDENDUM
Annual Maintenance and Support Renewal Agreement
Contract Period: January 1, 2026 – December 31, 2026**

Support includes, but is not limited to, unlimited telephone hotline support during 8am-5pm Eastern Time and periodic upgrades when new versions or enhancements are made. Software support only provides for support of the most current version and the version prior, which requires that upgrades be applied timely. This Support Agreement shall be effective for a period of one calendar year and shall automatically renew for successive terms of one year, unless either party provides 60 days written notice to the other party prior to the termination of the renewal term. This Software Maintenance and Support Agreement will not cover software enhancements specific to your parking violations bureau needs, troubleshooting data errors, internal computer network issues, or repairing of data corruption. Software and Maintenance also does not include training of staff. The Baldwin Group, Inc. (BGI) reserves the right to increase the Annual Maintenance & Support fees applicable to the PTTS software and modules at the beginning of each new contract period.

Licensee agrees to make full payment for Annual Software Support & Maintenance within 30 days of a new support year. Continuation of Annual Software Support by Licensee is a condition to continued use by the Licensee of the PTTS Software, Add-on Modules, PTTS Software Documentation or any updates to the software and/or documentation that have been paid for by Licensee. The PTTS Software, Add-on Modules, and Documentation are the copyrighted, intellectual property of the Licensor and may not be copied, assigned, sublicensed, or otherwise transferred to another person or legal entity, with the exception of the sole purpose of creating backups of the PTTS Software and Documentation, which shall be secured. Payment of the invoice, and/or usage of the PTTS software during the stated contract term, will serve as acceptance of the terms of this Agreement. In the event Licensee is in default of its payment obligations under this Agreement, in addition to other remedies, BGI may suspend its performance of services under this Agreement until Licensee is no longer in default of such payment obligations.

The PTTS software requires periodic communications with www.baldwingroup.com to provide software updates to comply with Ohio Bureau of Motor Vehicles DETER program, and other software updates and enhancements where relevant and when available. Communications include the ability to download binary files. All access via www.baldwingroup.com is over a secure socket layer and encrypted. As part of this agreement Licensee agrees to allow communications with www.baldwingroup.com. By signing this agreement, BGI agrees to upgrade the PTTS software and modules to meet any revisions set forth by the Ohio Bureau of Motor Vehicles and the DETER program. The only exceptions will be if the aforementioned agency mandates the use of an incompatible hardware / operating system or specify requirements that require a software redesign. BGI reserves the right then to charge separately for such revisions and the right to make the final decisions as to the manner and method of any such software revisions, which could also impact Annual Support & Maintenance costs.

The annual support cost shown in the table below is a discounted rate. The discounted rate is applied if ConnectWise™, Splashtop™, N-Able (no additional charge) or another mutually agreed to form of remote access is certified as working and granted by Licensee. If remote access is not granted the rate will be higher (contact BGI for pricing).

2026 Annual Support/Maintenance

Product/Module	With Connectivity
Parking Ticket Tracking System™ Software	\$300
TAC Citation Import Module	\$100
Online Ticket Payments Module	\$260
Total 2026 Annual Support/Maintenance	\$660

APPROVAL

Authorized Representative – Each party represents and warrants to the other that it has full power and authority to enter into this Agreement.

City of Broadview Heights

Licensee (Municipality Department Name)

Purchase Order #

Samuel J. Alai
Licensee Authorized Representative

Mayor
Title

Samuel J Alai

November 17, 2025

Licensee Authorized Representative – PRINT NAME

Approval Date

APPROVED BY THE BALDWIN GROUP, INC., LICENSOR

Amy King

President

01/01/2026

The Baldwin Group, Inc. Authorized Representative

Title

Effective Date

Please return an executed copy of this agreement



**City of Broadview Heights Mayor's Court
Mayor's Court – CONTRACT ADDENDUM
Annual Maintenance and Support Renewal Agreement
Contract Period: January 1, 2026 – December 31, 2026**

Support includes, but is not limited to, unlimited telephone hotline support during 8am-5pm Eastern Time and periodic upgrades when new versions or enhancements are made. Software support only provides for support of the most current version and the version prior, which requires that upgrades be applied timely. This Support Agreement shall be effective for a period of one calendar year and shall automatically renew for successive terms of one year, unless either party provides 60 days written notice to the other party prior to the termination of the renewal term. This Software Maintenance and Support Agreement will not cover software enhancements specific to your Court needs, troubleshooting data errors, internal computer network issues, or repairing of data corruption. Software and Maintenance also does not include training of staff. The Baldwin Group, Inc. (BGI) reserves the right to increase the Annual Maintenance & Support fees applicable to the Mayor's Court software and modules at the beginning of each new contract period.

Licensee agrees to make full payment for Annual Software Support & Maintenance within 30 days of a new support year. Continuation of Annual Software Support by Licensee is a condition to continued use by the Licensee of the Mayor's Court™ Software, Add-on Modules, Mayor's Court™ Software Documentation or any updates to the software and/or documentation that have been paid for by Licensee. The Mayor's Court Software, Add-on Modules, and Documentation is the copyrighted, intellectual property of the Licensor and may not be copied, assigned, sublicensed, or otherwise transferred to another person or legal entity, with the exception of the sole purpose of creating backups of the Mayor's Court Software and Documentation, which shall be secured. Payment of the invoice, and/or usage of the Mayor's Court software during the stated contract term, will serve as acceptance of the terms of this Agreement. In the event Licensee is in default of its payment obligations under this Agreement, in addition to other remedies, BGI may suspend its performance of services under this Agreement until Licensee is no longer in default of such payment obligations.

The Mayor's Court software requires periodic communications with www.baldwingroup.com to provide software updates to comply with Ohio Bureau of Motor Vehicles, BCI, and the Supreme Court of Ohio electronic reporting and forms, and other software updates and enhancements where relevant and when available. Communications include the ability to download binary files. All access via www.baldwingroup.com is over a secure socket layer and encrypted. As part of this agreement Licensee agrees to allow communications with www.baldwingroup.com. By signing this agreement, BGI agrees to upgrade the Mayor's Court software and modules to meet any revisions set forth by the Ohio Bureau of Motor Vehicles, BCI, and the Supreme Court of Ohio. The only exceptions will be if the aforementioned agencies mandate the use of an incompatible hardware / operating system or specify requirements that require a software redesign. BGI reserves the right then to charge separately for such revisions and the right to make the final decisions as to the manner and method of any such software revisions, which could also impact Annual Support & Maintenance costs.

The annual support cost shown in the table below is a discounted rate. The discounted rate is applied if ConnectWise™, Splashtop™, N-Able (no additional charge) or another mutually agreed to form of remote access is certified as working and granted by Licensee. If remote access is not granted the rate will be higher (contact BGI for pricing).

2026 Annual Support/Maintenance

Product/Module	With Connectivity
Mayor's Court™ Software	\$2002
BCI Electronic Reporting Module	\$
TAC, Brazos, Sundance, ALERTS/Intellitech, Peel9, Motorola, SwiftProtect Interface Modules	\$490
OLEIS/SOLVE eCitation Interface Module	\$
Microsoft™ Word Module	\$575
Online Docketing & Ticket Payments Module	\$840
Total 2026 Annual Support/Maintenance	\$3,907.00

APPROVAL

Authorized Representative – Each party represents and warrants to the other that it has full power and authority to enter into this Agreement.

Broadview Heights Mayor's Court

Licensee (Municipality Department Name)

Purchase Order #

Samuel J. Alai
Licensee Authorized Representative

Mayor
Title

Samuel J Alai
Licensee Authorized Representative – PRINT NAME

November 17, 2025
Approval Date

APPROVED BY THE BALDWIN GROUP, INC., LICENSOR

<i>Amy King</i>	President	01/01/2026
The Baldwin Group, Inc. Authorized Representative	Title	Effective Date

Please return an executed copy of this agreement