



**CITY OF BROADVIEW HEIGHTS
RESOLUTION NO. 2025-79**

INTRODUCED BY MAYOR AND ENTIRE COUNCIL

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN
AGREEMENT BETWEEN THE CITY OF BROADVIEW HEIGHTS AND CANON
USA, INC. FOR A PRINTER IN THE CITY OF BROADVIEW HEIGHTS AND
DECLARING AN EMERGENCY**

WHEREAS, the City Council has determined that it is in the best interest of the City to enter into an agreement between the City of Broadview Heights and Canon USA, Inc. for a printer in the City of Broadview Heights.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROADVIEW HEIGHTS, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The Mayor is hereby and herein authorized to enter into an agreement between the City of Broadview Heights and Canon USA, Inc. for a printer in the City of Broadview Heights as delineated in Exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, peace, safety and welfare for the reason stated in the Preamble hereof, and provided it receives the affirmative vote of five (5) or more of the members of Council and signature of the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed and Adopted by the Council on this 12th day of May, 2025



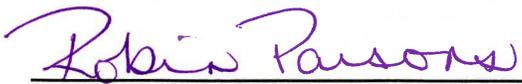
Robert Boldt, President of Council



Samuel J. Alai, Mayor

May 12, 2025

Date



Attest: Robin Parsons, Clerk of Council

May 12, 2025

Date

**City of Broadview Heights
Interoffice Memorandum**

To: Members of Council
From: David A. Pfaff, Finance Director
Date: May 2, 2025
Re: Printer Replacements



The Finance Department currently has two desktop printers that are over 8 years old. One is a MICR printer that is required to print checks. The other is used to print sewer bills for final bills and/or re-prints.

Attached is a proposal from Canon to replace both of these printers at a cost of \$1,902.11. The pricing on these machines is through OMNIA Partners, a government purchasing consortium that the City is a member of.

With your approval, I would like to have this purchase placed on the next Council Agenda.

Please let me know if you have any questions.

cc: Sam Alai, Mayor



Canon U.S.A., Inc. ("CUSA")
 One Canon Park, Melville, NY 11747
 (800)-613-2228

**Purchase and Maintenance Schedule (SER-500)
 Order Schedule ("Schedule")**

Customer: CITY OF BROADVIEW HEIGHTS
 Agreement #: MA65101

Salesperson: Brian Kadlubowski
 Order Date: 05/02/25

Transaction #: S21173855

Billing Information Customer Account:		Transaction Description	
Company: CITY OF BROADVIEW HEIGHTS		Purchase (see information below)	
DBA:		Equipment Maintenance Information	
Address: 9543 BRDVIEW RD.		Maintenance elected, except where indicated declined	
Address 2:		Maint Base charge invoiced Monthly by CUSA	
City: BROADVIEW HEIGHTS		Excess Per Image Charge invoiced Monthly by CUSA	
State: OH Zip: 44147 County: CUYAHOGA		Per Unit Coverage Plan	
Contact: David Pfaff		Fixed Price Plan	
Phone #: 440-526-3795		Other Transaction Details	
Email: dpfaff@broadview-heights.org		OC: UNIV OF CA AGREEMENT 2020002755	
Rider A applies (Maintenance for Office Equip/Cut Sheet Production)		Excess Per Image Maint Charge(s)	
Maint Base Charge Section B \$0.00		B&W: \$0.01380	

Item Code	Listed Items Description	Qty	Unit Price	Total	Ship To & Maintenance Billing Information
3515C003	IMAGECLASS LBP325DN	1	Included	Included	Shipping: 9543 BRDVIEW RD
0865C001	PAPER FEEDER PF-C1	1	Included	Included	Address 2:
2088V999	IMAGECLASS DELIVERY ONLY - FOR DROP SHIPMENTS	1	Included	Included	City: BROADVIEW HEIGHTS County: CUYAHOGA State: OH Zip: 44147
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Primary Customer Contact: David Pfaff
					Phone #: 440-526-3795 Email: dpfaff@broadview-heights.org
					Meter Contact:
					Phone #:
					IT Contact: David Pfaff Email:
					Phone #: 440-526-3795 Email: dpfaff@broadview-heights.org
					Billing:
					Address 2:
					City:
					Billing Contact:
					Phone #:
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner Only (excludes clear) Auto-Toner Fulfillment**
					Meter Method: Remote Reporting Agent
					FOR CUSA USE ONLY:
					Config: B 57431923

Other Invoicing Requirements

Equipment Billing Entity: Canon U.S.A., Inc.

Customer Authorized Signature: *Samuel J. Alai* Title: Mayor
 Printed Name: Samuel J. Alai Date: 5-12-2025

Customer Authorized Signature: *Samuel J. Alai* Title: Mayor
 Printed Name: Samuel J. Alai Date: 5-12-2025

SER-500 Purchase Maint Agreement, January 2025

**Requires Remote Reporting Agent

THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND APPLICABLE RIDERS ("AGREEMENT"). BY YOUR SIGNATURE BELOW, CUSTOMER AGREES TO PURCHASE OR LEASE THE LISTED ITEMS, AND/OR MAINTENANCE SERVICES AND SUPPORT, AS SPECIFIED, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1.USA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.



Master Sales & Services Agreement
Customer Information Face Page

Canon U.S.A., Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800) 613-2228

MA65101

Salesperson: Brian Kadlubowski Order Date: 5/2/2025

Customer ("you"):

Company: CITY OF BROADVIEW HEIGHTS		
DBA:		
Address: 9543 BRDVIEW RD,		
City: BROADVIEW HEIGHTS		County: CUYAHOGA
State: OH	Zip: 44147	Phone #: 440-526-3795
Contact: David Pfaff		
Email: dpfaff@broadview-heights.org		

Applicable Terms and Conditions	Customer Organizational Information
<p>TERMS AND CONDITIONS ARE AVAILABLE AT: MK1.U.S.A.CANON.COM/CUSTOMERDOCUMENTS</p> <p>The CUSA customer terms and conditions located at the above website ("Terms") form part of this Agreement. The Terms include general terms, and terms for product and service purchase, maintenance, support and leasing (pursuant to the terms of Rider G); managed print services; and quotes. The Terms applicable to each of your transactions will be referenced in the Order Schedule.</p> <p>By your initials herein and signature below, you understand and acknowledge such Terms and agree to comply with those applicable to each Order Schedule.</p> <p>_____</p> <p>Customer Initials</p>	<p>Federal Tax ID Number: <u>34-600339</u></p> <p>Organization type: <u>Local Government</u></p> <p>Address for Notices: Attn: David Pfaff Address: 9543 BRDVIEW RD, Address 2: City: BROADVIEW HEIGHTS State: OH Zip: 44147 Email: dpfaff@broadview-heights.org</p>

BY YOUR SIGNATURE BELOW, YOU AGREE TO LEASE, PURSUANT TO THE TERMS OF RIDER G, OR PURCHASE, AS SPECIFIED IN THIS AGREEMENT, THE ITEMS LISTED IN ANY SCHEDULE, RIDER OR ADDENDA (AS APPROVED BY CUSA) TO THIS AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS AGREEMENT, AND AGREE TO ABIDE BY ALL OF THE TERMS AND CONDITIONS OF THIS FACE PAGE, APPLICABLE SCHEDULE(S), RIDER(S) AND SUCH ADDENDA, THE QUOTE, AND THE APPLICABLE TERMS AND CONDITIONS IDENTIFIED ABOVE, ALL OF WHICH IS INCORPORATED HEREIN AND MADE PART OF THIS AGREEMENT.

Customer's Authorized Signature
Printed Name Samuel J. Alai Title Mayor Date 5.12.2025



Additional Listed Items Transaction #: S21173855 (SER-501)

Customer: CITY OF BROADVIEW HEIGHTS

Agreement #: MA65101

Order Date: 05/02/25 Salesperson: Brian Kadlubowski

Maintenance Declined for this Equipment Configuration		MaInt Base Charge Section	MaInt Initial Term	Covered Images Included in MaInt Base Charge	Excess Per Image MaInt Charge(s)
Item Code	Listed Items Description	Qty	Unit Price	Total	Ship To & Maintenance Billing Information
4317V335	TROY 4001DN MICR PRINTER 1T/1L/110V - 01-4001DM-111	1	Included	Included	Shipping: 9543 BRDVIEW RD Address 2: City: BROADVIEW HEIGHTS County: CUYAHOGA State: OH Zip: 44147 Ph #: 440-526-3795 Email: dpiaff@broadview-heights.org
3885V500	ONE (1) FREIGHT UNIT - TROYFRTUNIT	24	Included	Included	Mtr Contact: David Pfaff Ph #: Email: IT Contact: David Pfaff Ph #: 440-526-3795 Email: dpiaff@broadview-heights.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation:
For CUSA USE ONLY: Config: A 57424655					
MaInt Base Charge Section		MaInt Initial Term	Covered Images Included in MaInt Base Charge	Excess Per Image MaInt Charge(s)	
Item Code	Listed Items Description	Qty	Unit Price	Total	Ship To & Maintenance Billing Information
					Shipping: Address 2: City: County: State: Zip: Contact: Ph #: Email: Mtr Contact: Ph #: Email: IT Contact: Ph #: Email: Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: Loading Dock: # of Steps: Hrs of Operation:
For CUSA USE ONLY:					