



CITY OF BROADVIEW HEIGHTS  
RESOLUTION NO. 2025-63

INTRODUCED BY MAYOR AND ENTIRE COUNCIL

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT  
BETWEEN THE CITY OF BROADVIEW HEIGHTS AND NATIONAL TESTING  
NETWORK FOR PSYCHOLOGICAL EVALUATION SERVICES FOR THE FIRE  
DEPARTMENT IN THE CITY OF BROADVIEW HEIGHTS AND DECLARING AN  
EMERGENCY**

WHEREAS, the City Council has determined that it is in the best interest of the City to enter into an agreement between the City of Broadview Heights and National Testing Network for psychological evaluation services for the Fire Department in the City of Broadview Heights.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROADVIEW HEIGHTS, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The Mayor is hereby and herein authorized to enter into an agreement between the City of Broadview Heights and National Testing Network for psychological evaluation services for the Fire Department in the City of Broadview Heights as delineated in Exhibit "A" attached hereto and made a part hereof as if fully rewritten.

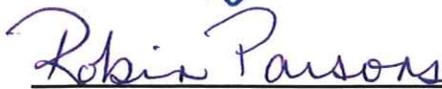
SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, peace, safety and welfare for the reason stated in the Preamble hereof, and provided it receives the affirmative vote of five (5) or more of the members of Council and signature of the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed and Adopted by the Council on this 14<sup>th</sup> day of April, 2025

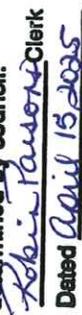
  
Robert Boldt, President of Council

  
Samuel J. Alai, Mayor

April 14, 2025  
Date

  
Attest: Robin Parsons, Clerk of Council

April 14, 2025  
Date

The undersigned, Clerk of Council of Broadview Hts., Ohio, hereby certifies that 2025-63 was duly posted on 4/15/25 and remained posted for a period of fifteen days thereafter, in the municipal building and in a prominent public location in each ward of the municipality as determined by council.  
  
Robin Parsons, Clerk  
Dated April 15, 2025

# Psychological Evaluation Agreement

## 1. Scope of Agreement

National Testing Network (NTN) provides Psychological Evaluation Services. An evaluation includes a comprehensive public safety psychological assessment, a live, in-depth video interview by a licensed practitioner, and detailed reporting with results and hiring recommendations provided to the agency by NTN.

## 2. Copyright/Ownership

The completed evaluation report is the sole property of NTN. The report cannot be forwarded, transferred, or duplicated at any time for any other agency.

## 3. Security

The agency will maintain strict security of reports in accordance with accepted security practices and those incorporated herein. Copies of reports for internal Agency use are considered confidential documents to be stored in a secured location and accounted for at all times. Authorized copying of any reports or related documents for internal use will be personally monitored by an individual responsible for applicant processing security.

## 4. Appropriate Use of Psychological Evaluation Results

The agency assumes all responsibility and liability for appropriate and legal (local, state, and federal) use of psychological evaluation results.

## 5. Termination

This Agreement may be terminated in whole in the event that the Agency or NTN breaches any material provision of this Agreement and fails to cure such breach within thirty (30) days after the non-breaching party delivers written notice of such breach to the breaching Party. Upon termination, NTN will be entitled to payment for services performed or rendered per the scope and description listed below.

## 6. Indemnification and Hold Harmless

Agency agrees to hold harmless and indemnify NTN, its employees, agents, and representatives or otherwise from any and all liability and expenses (including costs and reasonable attorney's fees) directly or indirectly relating to Agency's breach of Agreement or any wrongful or negligent acts or omissions of Agency, its employees, its assignees, delegates or subcontractors in the performance of this Agreement.

NTN agrees to hold harmless and indemnify Agency, its employees, agents, and representatives or otherwise from any and all liability and expenses (including costs and reasonable attorney's fees) directly or indirectly relating to NTN's breach of Agreement or any wrongful or negligent acts or omissions of NTN, its employees, assignees, delegates or subcontractors in the performance of this Agreement.

## 7. Entire Agreement

This Agreement constitutes the entire agreement of the parties relating to the subject matter hereof and shall supersede any prior oral or written agreements or understandings between the parties as to the subject matter hereof. No further modification of this instrument shall be effective unless in writing and signed by duly authorized representatives of each party hereto.

## 8. Project Pricing

The agency will be billed upon project completion. Project pricing is outlined in Attachment A of this Agreement below.

## Psychological Evaluation Services - Parties to the Agreement

This is a legal agreement between the Agency and NTN. By signing this agreement you are accepting the above language and the terms of this agreement and agree that you have authority to enter into such an agreement on behalf of the Agency.

### Agency

  
Signature / Date

Samuel J. Alai  
Print Name

Mayor  
Title

City of Broadview Heights  
Agency Name

9543 Broadview Rd  
Physical Address

Broadview Heights OH 44147  
City State Zip

Telephone Email

### National Testing Network

  
Signature / Date

Trish Davidson  
Print Name

Director of Operations  
Title

2122 164th St SW, STE 300  
Physical Address

Lynnwood, WA 98087  
City State Zip

425-741-0103 psychologicals@nationaltestingnetwork.com  
Telephone Email

**Psychological Evaluation Services - Additional Parties**

**Primary Contact**

Please list who should be the primary Agency contact regarding Psychological Evaluations with NTN.

Lisa Putka  
Primary Contact Name (Please print)

lputka@broadview-heights.org  
Email

Civil Service Administrator  
Title

440-526-3664  
Phone

**Billing Contact**

Please list who should receive the invoices from NTN, if different than Primary Contact.

Jeff Hajek  
Billing Contact Name (Please print)

jhajek@bhfd.org  
Email

Fire Chief  
Title

440-526-4493  
Phone

**Other Authorized Contacts**

Please list anyone who is authorized to receive or discuss Psychological Evaluations with NTN.

Don Polick  
Authorized Contact Name (Please print)

\_\_\_\_\_  
Authorized Contact Name (Please print)

Police Chief  
Title

\_\_\_\_\_  
Title

dpolick@broadviewheights.pd.org  
Email

\_\_\_\_\_  
Email

440-526-5401  
Phone

\_\_\_\_\_  
Phone

# Attachment A

## Broadview Heights Fire Department

### Psychological Evaluation Services – Pricing

Psychological Evaluation Scope	Cost
Candidate scheduling	Included
A comprehensive set of job-related psychological assessments	Included
Live, in-depth video interviews with candidates	Included
Detailed report on evaluation results and hiring recommendations	Included
<b>Total</b>	\$650 per candidate