



**CITY OF BROADVIEW HEIGHTS
RESOLUTION NO. 2025-57**

INTRODUCED BY MAYOR AND ENTIRE COUNCIL

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT
BETWEEN THE CITY OF BROADVIEW HEIGHTS AND THE BALDWIN GROUP FOR A
TAC IMPORT MODULE LICENSE AGREEMENT FOR MAYOR'S COURT IN THE CITY
OF BROADVIEW HEIGHTS AND DECLARING AN EMERGENCY**

WHEREAS, the City Council has determined that it is in the best interest of the City to enter into an agreement between the City of Broadview Heights and the Baldwin Group for a TAC Import Module License Agreement for Mayor's Court in the City of Broadview Heights.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROADVIEW HEIGHTS, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The Mayor is hereby and herein authorized to enter into an agreement between the City of Broadview Heights and the Baldwin Group for a TAC Import Module License Agreement for Mayor's Court in the City of Broadview Heights as delineated in Exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, peace, safety and welfare for the reason stated in the Preamble hereof, and provided it receives the affirmative vote of five (5) or more of the members of Council and signature of the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed and Adopted by the Council on this 31st day of March, 2025

Robert Boldt, President of Council

Samuel J. Alai, Mayor

March 31, 2025

Date

Attest: Robin Parsons, Clerk of Council

March 31, 2025

Date

**City of Broadview Heights
Interoffice Memorandum**

To: Members of Council
From: David A. Pfaff, Finance Director
Date: March 5, 2025
Re: Baldwin Group Mayor's Court Software

Attached please find two Addendums to the Mayor's Court software agreement. These addendums will add the Parking Ticket Tracking System to their software and enable TAC to import the information. The cost of the license is \$850. In addition to the license, there is an annual maintenance fee for 2025 of \$330, which will be prorated based on the installation date.

The maintenance cost for 2026 will be \$360.

cc: Sam Alai, Mayor

David Pfaff

From: Cheryl Seidenwand
Sent: Wednesday, March 5, 2025 9:00 AM
To: David Pfaff
Cc: Robert McCann
Subject: FW: TAC Import and PTTS Online Ticket Payments Addendum
Attachments: PTTS addition to MC OTP Contract Addendum 2025 - Broadview Hts.pdf; PTTS TAC Import Module Addendum 2025 - Broadview Hts.pdf

Good Morning,

Please see attached. I would like our Baldwin system to enable the parking ticket module. It's no longer practical to manually put in tickets and payments. It will also eliminate any errors while compiling the end of the month reports. Let me know if you have any questions.

Thank You,

Cheryl M. Seidenwand
Clerk of Court
Broadview Heights Mayor's Court
9543 Broadview Rd.
Broadview Heights, Ohio 44147
cseidenwand@broadview-heights.org
440-746-3108 ext.2233



From: Indira Van Tassel <indirav@baldwingroup.com>
Sent: Tuesday, March 4, 2025 5:06 PM
To: Cheryl Seidenwand <CSeidenwand@broadview-heights.org>
Cc: Kathi Varga <kathiv@baldwingroup.com>
Subject: TAC Import and PTTS Online Ticket Payments Addendum

Hi Cheryl - please see attached the two addendums for the requested modules. One is for the TAC import to Parking which will send the parking tickets from TAC into the Parking program (just like how Mayor's Court works now).

The other addendum is for the Parking tickets to be exported and payable on to the Broadview Heights' online ticket payment site.

If these are approved, please sign and send back to us and then we'll go from there.



Parking Ticket Tracking System™ Contract Addendum

City of Broadview Hts Mayor's Court™
TAC Import Module License Agreement
March 4, 2025

TAC Import Module License	\$600
Training – 1 hour by phone	\$0
*2025 Annual Support/Maintenance (will be prorated based on installation date)	\$90
*2026 Annual Support/Maintenance	\$100

*The 2025-2026 Annual Support/Maintenance costs shown are a discounted rate. This discounted rate is applicable if ScreenConnect, Splashtop, N-Able (all at no additional charge), or another mutually agreed to form of electronic access is certified as working and granted by the Licensee. The 2025-2026 costs will be higher if access is not granted.

The License purchase includes the Import program. Complete documentation will be provided in PDF format, and training on the use of the module is included. The Support/Maintenance Agreement shall be effective for a period of one calendar year (the initial term may be for a partial year) and shall automatically renew for successive terms of one standard calendar year, unless either party provides thirty (30) days written notice to the other party prior to the expiration of the current renewal term. Annual Software Support/Maintenance will be billed at the beginning of each new supported time period. Continuation of Annual Software Support by Licensee is a condition to continued use by the Licensee of the TAC Import Module or any updates to the software and/or documentation which have been paid for by Licensee.

The Annual Support/Maintenance includes, but is not limited to –

- x Reasonable telephone hotline support Monday through Friday excluding holidays (8am-5pm Eastern Time).
- x Periodic upgrades when new versions or significant enhancements are made.

The Police Department, in coordination with TAC, is responsible for –

- x *Uploading valid citation data to a shared location for retrieval by the Import module.

*BGI is not responsible for setting up the shared location or issues arising with the upload of data to the shared location from the PD. BGI also cannot provide support relating to the creation of the data file from TAC. That portion of the interface is developed and supported solely by TAC.

We understand the Parking Ticket Tracking System™ TAC Import Module cost summary, request access to the module, agree to the expectations of us, and the pricing as presented.



 Authorizing Signature Dated 3/31/2025 PO #

 Samuel J Alai
 Printed Name

PRICING IS VALID FOR 60 DAYS FROM DOCUMENT DATE – ACCEPTANCE MUST INCLUDE THIS COMPLETED DOCUMENT