



CITY OF BROADVIEW HEIGHTS
RESOLUTION NO. 2025-09

INTRODUCED BY MAYOR AND ENTIRE COUNCIL

A RESOLUTION AUTHORIZING THE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE PARMA POLICE DEPARTMENT, THE PARMA HEIGHTS POLICE DEPARTMENT, THE BROOKLYN POLICE DEPARTMENT, THE SEVEN HILLS POLICE DEPARTMENT, THE NORTH ROYALTON POLICE DEPARTMENT, THE BROOKLYN HEIGHTS POLICE DEPARTMENT AND THE BROADVIEW HEIGHTS POLICE DEPARTMENT FOR THE SHARING OF SERVICES AND DECLARING AN EMERGENCY

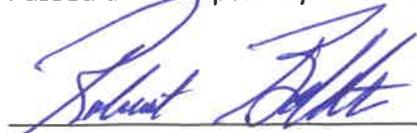
WHEREAS, the City Council has determined that it is in the best interest of the City to enter into a memorandum of understanding between the Parma Police Department, the Parma Heights Police Department, the Brooklyn Police Department, the Seven Hills Police Department, the North Royalton Police Department, the Brooklyn Heights Police Department and the Broadview Heights Police Department for the sharing of services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROADVIEW HEIGHTS, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The Mayor is hereby and herein authorized to enter into a memorandum of understanding between the Parma Police Department, the Parma Heights Police Department, the Brooklyn Police Department, the Seven Hills Police Department, the North Royalton Police Department, the Brooklyn Heights Police Department and the Broadview Heights Police Department for the sharing of services as delineated in Exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, peace, safety and welfare for the reason stated in the Preamble hereof, and provided it receives the affirmative vote of five (5) or more of the members of Council and signature of the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed and Adopted by the Council on this 13th day of January, 2025



Robert Boldt, President of Council



Samuel J. Alai, Mayor

January 13, 2025
Date

Robin Parsons

Attest: Robin Parsons, Clerk of Council

January 13, 2025

Date

**Memorandum of Understanding Between
The Parma Police Department, the Parma Heights Police Department,
the Brooklyn Police Department, the Seven Hills Police Department, the North Royalton
Police Department, the Brooklyn Heights Police Department, and the Broadview Heights
Police Department**

This Memorandum of Understanding (MOU) establishes a Sharing of Services Agreement between and among the following Agencies: the Parma Police Department (PPD), the Parma Heights Police Department (PHPD), the Brooklyn Police Department (BPD), the Seven Hills Police Department (SHPD) the North Royalton Police Department (NRPD), the Brooklyn Heights Police Department (BHPD) and the Broadview Heights Police Department (BHPD).

1. MISSION

The goal of this MOU is for the PPD to provide the PHPD, BPD, SHPD, NRPD, BHPD (Broadview), and BHPD (Brooklyn Heights) with forensic assistance, expertise, and other specialized services when these agencies need to unlock cellphones or other electronic devices for purposes of downloading and analyzing data for law enforcement investigative purposes.

The goal of the PPD is to share the expense of its annual contracts with GrayKey and Cellebrite with these Agencies. The GrayKey contract provides PPD with hardware and software programs primarily used to open the codes on locked Apple devices when the password is not known. The Cellebrite contract provides hardware and software programs to open the codes on locked Android devices and other non-Apple devices when the password is not known. Once the device is opened, the company's software permits the phone's data to be downloaded and analyzed for law enforcement investigative purposes.

PPD has officers who have been trained and certified to operate these hardware and software programs.

The PHPD, BPD, SHPD, NRPD, BHPD and BHPD all need to access this forgoing technology and services of the certified analysts.

The benefit of this MOU to all the foregoing Agencies is that these agencies will have access to the forgoing technology at a reduced expense. Further these Agencies do not need to send their officers for training and certification.

2. PURPOSE AND SCOPE.

Together, the Agencies enter into this Memorandum of Understanding to mutually promote this shared service. Accordingly, the PPD, PHPD, BPD, SHPD, NRPD, BHPD and BHPD operating under this MOU agree as follows:

The PPD will provide the PHPD, BPD, SHPD, NRPD, BHPD and BHPD with forensic assistance, expertise, and other specialized services when these agencies need to unlock cellphones or other electronic devices for purposes of downloading and analyzing data for law enforcement investigative purposes.

The citizens of northeast Ohio including Parma, Parma Heights, Brooklyn, Seven Hills, North Royalton, Brooklyn Heights and Broadview Heights will immediately benefit from this MOU as each agency will be able to provide enhanced forensic investigative services at a reduced expense.

Each Agency will pay the sum of \$4,500 per year to the City of Parma to utilize the services of the PPD's officers that have been trained and certified to operate GrayKey and Cellebrite hardware and software programs. The Agency's annual payment is for the term of the then existing contact between PPD and GrayKey and Cellebrite.

Each police department will follow the procedures set forth by the PPD when utilizing the PPD's services including but not limited to obtaining the necessary court orders authorizing the search of the cellphone or other electronic device.

There is no limit to the number of devices each agency may submit to the PPD. Further, each Agency will use its best judgment to determine which investigative matters require the forensic analysis of a cell phone or other electronic device

Whenever the PPD officer is providing forensic services for another police agency he/she will remain under the lawful direction and authority of the commanding law enforcement officer of the PPD. Further, the PPD officer shall be subject to the code of ethics, policies, and rules and regulations of the PPD.

3. RESPONSIBILITIES.

Each agency will appoint a person(s) to serve as the point of contact who will coordinate activities of each agency under this MOU. When an agency needs the forensic services of the PPD, that agency's appointee shall contact the PPD's appointee to initiate this process

The Agencies appointees are:

Parma PD	Capt. Thomas Siedlecki	440.887-7329
Parma Hts. PD	Chief Tanya Czak	440.481.3090
Brooklyn PD	Chief Scott Mielke	216.749.1234
Seven Hills PD	Chief Mike Salloum	216.524.4421
North Royalton PD	Lt. Jim Cutler	440.582.6216 (2203)
Brooklyn Heights PD	Chief Dave Meade	216.741.1327
Broadview Heights PD	Chief Steven Raiff	440-526-5401

4. TERMS OF UNDERSTANDING.

The term of this MOU is for a period of one (1) year from the effective date of this agreement and may be automatically renewed without further action by either party. It should be reviewed at least annually on the anniversary of the effective date to ensure that it is fulfilling its purpose and to make any necessary revisions. The effective date is the date that an Agency representative (other than PPD) signs the MOU.

Any party may terminate this MOU upon thirty (30) days written notice without penalties or liabilities.

5. AUTHORIZATION

The signing of this MOU is not a formal undertaking, it implies that the agencies will strive to reach to the best of their ability, the objectives stated in the MOU.

PARMA POLICE DEPARTMENT:

James I. Blair, Chief of Police
5555 Powers Blvd.
Parma, Ohio 44129
440.887.7282

DATE

BROADVIEW HEIGHTS POLICE DEPARTMENT

Steven Raiff , Chief of Police
9543 Broadview Rd.
Broadview Heights, Ohio 44147
44-526-5401

DATE

BROOKLYN POLICE DEPARTMENT:

Scott Mielke, Chief of Police
7619 Memphis Avenue
Brooklyn, Ohio 44144
216.749.1234

DATE

BROOKLYN HEIGHTS POLICE DEPARTMENT

Dave Meade, Chief of Police
345 Tuxedo Ave.
Brooklyn Heights, Ohio 44131
216-741-1327

DATE

NORTH ROYALTON POLICE DEPARTMENT

Keith Tarase, Chief of Police
14000 Bennett Rd.
North Royalton, Ohio 44133
440.582.6216 (2203)

DATE

PARMA HEIGHTS POLICE DEPARTMENT:

Tanya Czak, Chief of Police
6184 Pearl Road
Parma Heights, Ohio 44130
440.481.3090

DATE

SEVEN HILLS POLICE DEPARTMENT

Michael Salloum, Chief of Police
7325 Summitview Drive
Seven Hills, 44131
216.524.4421

DATE