

### HELPFUL LINKS

- **[VIEW THIS MESSAGE IN AN EASY-TO-READ FORMAT](#)**
- [Broadview Heights Website Home Page](#)
- [City Meetings and Agendas](#)
- [Recreation Website and Brochure](#)
  - [Local Events](#)
- [Visit us on Facebook, Twitter, and Instagram](#)



### MARTIN LUTHER KING, JR. DAY

- City Hall is closed Monday, January 20.
- Recreation Center is open – regular hours.
- Trash collection will follow the REGULAR SCHEDULE. There will be NO DELAYS.

### UPCOMING COMMUNITY EVENTS – SAVE THE DATE!

- **[BBHHS HIGH SCHOOL CHOIR FESTIVAL](#)** – “Ticket to Broadway” – Sat., Jan. 25 at 7:00PM
- **[GREENE ACRES COMMUNITY GARDEN REGISTRATION](#)** – Sat., Jan. 25 from 10:00AM – 12:00PM
- **[SALTED DOUGH OPEN HOUSE & RIBBON CUTTING](#)** – Tues., Jan. 28 from 3:00PM-5:00PM. Ribbon cutting is at 4:00PM – 9174 Broadview Road
- **[CHIPPEWA GARDEN CLUB](#)** – Tues., Jan. 28 at 7:00PM
- **[TASTE OF BROADVIEW HEIGHTS](#)** – Wed., Jan. 29 from 5:30PM–8:30PM – St. Sava Church, W. Wallings Road – Tickets are now available at City Hall (Mayor’s office) and Fuerst Automotive for \$25 per person.
- **[N. ROYALTON CITY SCHOOLS KINDERGARTEN REGISTRATION FOR THE 2020-21 SCHOOL YEAR](#)** – Mon., Feb. 3 – MANDATORY online registration (first step in the registration process).

### PUBLIC MEETING NOTICE

A Public Meeting will be held on January 28, 2020 at 6:00PM in Council Chambers to discuss the next update on the City of Broadview Heights Master Plan, currently being worked on by the City of Broadview Heights in connection with the Cuyahoga County Planning Commission.

**THE BROADVIEW HEIGHTS FOOD BANK** is in need of non-expired/non-perishable food items. Specific items that are needed: pasta, pasta sauce, boxed potatoes, rice or rice mixes, canned meat, oatmeal, cereal/breakfast bars, nuts, shelf stable milk and milk substitutes, canned stews, and canned fruit. Please bring the items to the Broadview Heights Human Services Department at the Community Building. Your generosity is appreciated by all who are served.

**WEEKLY UPDATE ON THE S.R. 82-WIDENING PROJECT:** The City of Broadview Heights intends to provide updates on a weekly basis regarding the status of the Route 82 Widening Project in a commitment to be as transparent as possible within our community.

**Current details:** [S.R. 82 Widening Project Update \(PDF\)](#)

**CITYWIDE NOTIFICATION SYSTEM:** CodeRED is a community notification system that sends alerts and time-sensitive messages to residents. Registration for this notification service is customized, allowing residents to choose which alerts they would like to sign up for and their preferred manner of receipt. For more information and registration click [here](#).

## BOARD OF ELECTIONS JOB OPPORTUNITIES ANNOUNCEMENT

The Board of Elections has a wide variety of job openings with no experience required. There are jobs for every skill level. Precinct Election officials (Poll Workers) are needed and there are long-term assignments as well. Apply by calling 216-443-6600 or online at [www.443VOTE.us](http://www.443VOTE.us).

**VOLUNTEERS NEEDED FOR AARP TAX-AIDE PROGRAM:** [CLICK HERE to see more information.](#)

## IMPORTANT INFORMATION FOR 2020

- **PLASTIC BAG BAN:** Cuyahoga County's Bag Ban has taken effect. Many grocery/convenience stores, retailers, service stations and drug stores will no longer give you plastic bags for your items at checkout. Now's the time to start getting in the mindset of utilizing reusable bags in your day-to-day life. To learn more about the ban and the Bring Your Own Bags campaign, visit the [BYOBag webpage](#).
- **ANIMAL SHELTER/DOG LICENSING:** The County Animal Shelter receives almost 2,000 dogs per year from being picked up as strays off the streets and works to connect dogs of all kinds to loving owners. Having a license for your dog isn't only a law; it's also a lost dog's ticket home! To buy or renew a dog license, from December 1 through January 31 you can [purchase one online](#), visit a [neighborhood location](#) or [download the application](#).

## SNOW PLOW PERMITS REQUIRED

Ordinance 840.01 states that "...Any person who contracts or performs snow removal services in the City, on other than his or her own personal property, and for compensation, shall make application to the Mayor's office for a snow removal permit for each snow removal vehicle used by such applicant in the City..."

[Download the application and ordinance here](#). If you hire a contractor, please make sure that they are licensed in Broadview Heights. The Registered Snow Plow Contractor List can also be found on our website <https://www.broadview-heights.org/1320/Snow-Plow-Contractors>.

## HUMAN SERVICES

- **FOOD DRIVE:** Broadview Heating & Air Conditioning is holding a food drive during the month of February. All food collected will be given to the Broadview Heights Food Bank. Donations can be dropped off at 4111 E. Royalton Road. Call 440-526-7310 for more information.
- Human Services is in need of large print books for their library. Thank you in advance for any donations!

## SERVICE DEPARTMENT

- **CURBSIDE TRASH/RECYCLING GUIDELINES**
  - Trash/recycling must be placed curbside the night before your scheduled collection. Drivers may not return to residences if materials are unprepared at the scheduled collection time.

- Rumpke's service includes collection of six, 32-gallon cans or bags per pick-up (may vary by service region). Cans and bags should not exceed 50 pounds. Please do not place trash at the curb in boxes. All boxes should be broken down and bundled. Rumpke is not responsible for damaged or missing plastic cans or lids.
- Please contact Rumpke at least 48 hours before your regularly scheduled collection to request a large item pick-up for acceptable large items, and/or excessive amounts of trash. Television sets cannot exceed 32 inches for curbside pick-up. Any mattress or upholstered furniture must be completely sealed in disposable plastic for removal.
- Freon containing appliances require special handling procedures prior to pick-up. Please contact the Service Department at 440-717-4022.
- According to Federal law, Rumpke is not permitted to accept tires, liquids, combustible materials or any items identified as hazardous.
- Bulky materials including drywall, concrete, bricks, dirt or rocks are not acceptable.
- Drums, barrels, yard and household containers are not acceptable trash containers and will be assumed trash if placed at the curb.

Please contact Rumpke if you have any additional questions at 1-800-828-8171.

- **DO NOT PUT GREASE, FATS OR OILS DOWN THE DRAIN, EVEN WITH HOT WATER!** These substances will harden and create a nasty blockage in your sanitary line and/or the main sanitary line. The hot water only temporarily heats it up and liquefies the grease. As the air temperatures have recently cooled, we are seeing more backups caused by fats, oils and grease being poured down the drain. This will cause sanitary lines to back up and cause a stinky mess in your home. To properly dispose of these items let them cool and congeal in the pan. Scrape as much as you can into the garbage and then wipe off what remains with a paper towel. This little extra work is minor compared to a sewage backup!
- **PLEASE HELP KEEP OUR NEIGHBORHOODS SAFE:** Criminals are on the lookout for properties that are poorly lit and offer the cover of darkness to gain undetected entry to a home. Please replace burned out light bulbs in lamp posts to illuminate your property.
- **THANK YOU!** There has been a noticeable improvement in our sanitary sewer system due to residents not flushing so called "flushable" wipes down toilets. The decreased use of "flushable" wipes has alleviated many clogging issues in the pump stations. We appreciate your continued cooperation!

## RECREATION DEPARTMENT

- **The Broadview Heights Recreation and Parks Department** is looking for spring/summer camp staff for the 2020 season. Must be 16 to apply. Contact Ryan for more information at [Rmeyer@bhrec.org](mailto:Rmeyer@bhrec.org).
- **The Broadview Heights Recreation and Parks Department** is looking for basketball scorekeepers for the 2020 season. Applicants must be 14 years old or older, have a general knowledge of basketball and be available Fridays, Saturdays or Sundays from January 1 to March 31. Interested individuals can fill out an employment inquiry form located here: <https://broadview-heights.org/FormCenter/Parks-Recreation-4/Employment-Inquiry-43> or contact Gary Diehl at [GDiehl@broadview-heights.org](mailto:GDiehl@broadview-heights.org)
- **FALL/WINTER PROGRAM BROCHURE IS AVAILABLE:** The [2019-2020 Fall/Winter Program brochure \(PDF\)](#) is out now! Programs, memberships, activities, sports, holiday camps, aquatics and more are covered. Stop in to pick up a copy of the brochure or look at it online at [www.bhrec.org](http://www.bhrec.org) for all the Fall/Winter programming!

## ACCEPTING APPLICATIONS NOW!

- **HOUSEKEEPING custodian (PART-TIME)** The City of Broadview Heights is accepting applications for a part-time custodian. Duties include cleaning, room set-ups, and outdoor seasonal activities. Scheduled days will vary throughout the week and weekend. The pay range is \$9.00 - \$12.00 per hour. Apply IN-PERSON with Chris Skuza, at Broadview Heights City Hall, 9543 Broadview Road, between 6:00AM and 11:00AM. For information email Chris: [Chris.Skuza@broadview-heights.org](mailto:Chris.Skuza@broadview-heights.org).

- **The Broadview Heights Community and Recreation Center is seeking part-time staff.**  
**LIFEGUARDS** Must have lifeguard certification (MW-\$13/hr.) [Lifeguard Job Description \(PDF\)](#)  
**CERTIFIED WATER SAFETY INSTRUCTORS** (MW-\$15/hr.) [Water Safety Instruct. Job Description \(PDF\)](#)  
**CERTIFIED GROUP EXERCISE INSTRUCTORS** Must possess current Group Exercise Certification(s), \$10-\$32/hr. [Group Exercise Instructor Job Description \(PDF\)](#)

**REMINDER NO OVERNIGHT PARKING ON CITY STREETS:** [Codified Ordinance](#) section 452.05(c) (1) prohibits parking on city streets between the hours of 3:00AM and 6:00AM. Per Codified Ordinance section 452.20 (a), signs are posted at city limits.

## **MILITARY DISPLAY**

The Broadview Heights Community and Recreation Center is proud to house a military display, recognizing Broadview Heights residents who have served or are currently serving in the U.S. armed forces. We are truly proud of our residents and their selfless dedication, bravery, and sacrifice to our nation. If you are a veteran and would like your military information to be included, please advise your Rank, Name, Branch of Service, Years of Service, and if you are a War Veteran, please indicate the war you served in. You can provide your information to [cityhall@broadview-heights.org](mailto:cityhall@broadview-heights.org).

**IN CASE YOU MISSED IT**, the city has launched a new website! This site was designed with a new look and user-friendly navigation with the residents in mind. Below are the main pages of our site with a brief description of each page as a guide.

The [LIVING HERE](#) page has information for all residents; you can find local events, business directory, things to do, new resident information, and much more.

[CITY SERVICES](#) is where you will find all the services our city has to offer, animal control, recycling & trash, street maintenance, etc.

[DOING BUSINESS](#) is a great place to learn about how to do business in the city, whether you are a business owner, contractor, or even a resident.

Learn about your local government by visiting the [GOVERNMENT](#) page where you have access to the meeting agendas & minutes, city ordinances, current job opportunities, etc.

Not finding what you are looking for? Most questions can also be answered by visiting the [HOW DO I?](#) page.

**MAYOR'S OPEN HOURS** – The Mayor's Open Hours are on Wednesdays from 4:30PM-6:00PM. **IN CASE OF A LAST MINUTE CHANGE IN HIS SCHEDULE, PLEASE CHECK THE WEBSITE OR CALL THE MAYOR'S OFFICE PRIOR TO COMING IN FOR MAYOR'S OPEN HOURS. PLEASE NOTE: THERE WILL BE NO MAYOR'S OPEN HOURS ON JANUARY 29.** For appointment requests, please call the Mayor's office. Thank you!

**SAMUEL J. ALAI, MAYOR**  
**CITY OF BROADVIEW HEIGHTS**  
**440-526-3651**