

PARKS AND RECREATION COMMITTEE MEETING MINUTES

September 30, 2019

Mr. Pavlica called the **PARKS AND RECREATION COMMITTEE MEETING** to order at 7:00 p.m.

ATTENDANCE

MEMBERS PRESENT: Mr. Thomas Pavlica (Ward 1 Councilor)
Mr. Brian Wolf (Chairman, Ward 2 Councilor)

MEMBERS ABSENT: Mr. Boldt (Ward 4 Councilor, President)

COUNCIL MEMBER(S) NOT ON COMMITTEE PRESENT:

Mr. Joe Price (Councilor At-Large)
Mr. George Stelmaschuk (Ward 3 Councilor, President Pro-Tem) (late)
Mr. Glenn R. Goodwin (Councilor At-Large) (late)

COUNCIL MEMBER(S) NOT ON COMMITTEE NOT PRESENT:

Ms. Jennifer A. Mahnic (Councilor At-Large)

OFFICER(S) PRESENT: Mrs. Paula Horner (Parks & Recreation Director)
Mrs. Helen Dunlap (Clerk of Council)

OFFICER(S) NOT PRESENT:

Mr. Samuel J. Alai (Mayor)
Mr. Vince Ruffa (Law Director)
Chief Michael Vizer (Police Chief)
Mrs. Amy Jo Washabaugh (Human Service Director)
Mr. Dave Pfaff (Finance Director)
Mr. Gary Yelenosky (City Engineer)
Mr. Joe Mandato (Certified Building Official)
Chief Jeffrey Hajek (Fire Chief)
Mr. David Schroedel (Service Director)
Ms. Kristina Sorensen (Economic Development Director)

UNFINISHED BUSINESS

None

NEW BUSINESS

1. **Accepting Donation for the 2019 5K and 1-Mile Walk**

Mrs. Horner stated that they are requesting council acceptance of the 5K and 1 mile Walk donations for 2019. They had a total monetary donation amount of \$5,100. Platinum sponsors, there were 3 this year at the \$1,000 level and those were Medical Mutual, UH Parma and World Elite Kids.

Mr. Pavlica stated that all of these items were brought up to the Recreation Board and they were approved by them to pass on to this committee for discussion.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

2. Allocating 5K Revenue to Scholarship Account

Mrs. Horner stated that they are requesting council approval to allocate the 2019 5K revenue to the Recreation Scholarship Account. The total revenue from the 5K event this year was \$2,978.77. The scholarship account is used to cover 50% of youth program registrations for residents who qualify for the scholarship program per Ordinance 99-13. The 2019 5K revenue expense summary was included for reference.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

3. Agreement with Hermes Sports and Events for 2020 & 2021

Mrs. Horner stated that they are requesting council authorization for an agreement with Hermes Sports and Events for race management services for 2020 & 2021 for the Broadview Heights 5K and 1 mile walk events. This agreement will lock in our current rate for the next 2 years. Hermes has been managing our races for the past 12 years and they have provided excellent services. The base rate will remain at \$1,600 per event. There is also a \$1.00 per participant fee and a \$1.25 per participation fee for chip timing services and an optional service where we have Hermes provide the race bibs and those are \$.25 per bib. Hermes collects all the registration fees and then reimburses the city for all revenue over the amount due for their services.

Mr. Pavlica stated that he thinks that a lot of people who participate are really happy with Hermes.

Mrs. Horner stated that they do a wonderful job and they do manage most of the races in this area.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

4. Agreement with Challenger Sports Corp.

Mrs. Horner stated that this is authorization to enter into an agreement with Challenger Sports Corp. to administer soccer camps in 2020. Challenger Sports has run our camp programs through their department for the past 8 years. They were previously named British Soccer Camps and they are now being branded as Challenger International Soccer Camps. The camp fees range from \$35 - \$214 and after the conclusion of the camps the City of Broadview Heights will receive a 20% rebate on all registration fees collected. The camp for 2020 is scheduled to run August 3rd – 7th.

Mr. Pavlica asked if this is the same company as before.

Mrs. Horner stated yes, the same company, they just changed the name of the camp.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

5. Agreements with Pure Image for Photo Booth

Mrs. Horner stated that this is authorization to enter into agreements with Pure Image Photo Booth for photo booth services during community events. They have used Pure Image Photo Booth in the past and they have been very satisfied with their services. They now require a rental agreement. The cost for 3 hours of photo booth services from 5-8 p.m. on Saturday, October 19th will be \$425 and the cost for 2 hours from 6-8 p.m. on December 7th will be \$350. Both agreements were included for review.

Mr. Pavlica stated that this doesn't cost the residents anything.

Mrs. Horner stated correct. It is a take home; they get a free take home photo during the Halloween and Christmas party.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

6. Agreement with Cincinnati Floor Company

Mrs. Horner stated that this is authorization to enter into an agreement with Cincinnati Floor Company to provide required maintenance to the wood floor in the new gymnasium. Cincinnati Floor is the company that did the installation of that floor. The proposal does include the cost of \$2,775 to screen and recoat the wood floor and it also includes a fee of \$1,875 for the addition of lines for 3 new pickle ball courts on gym side "A". The total cost is \$4,650 and the funds for this are available in the Parks & Recreation Department budget. If the agreement is approved the work is scheduled to occur October 21st – November 4th and the gymnasium will be closed during that time.

Mr. Price asked if this is a gym in the new recreation center.

Mrs. Horner stated yes.

Mr. Price stated that it will not affect the voting on November 3rd.

Mrs. Horner stated no.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

7. Update Authorization to pay Spotlights Theater

Mrs. Horner stated that they are requesting authorization to pay Spotlights Theater in the amount of \$11,988. This amount exceeds the threshold requiring council approval and also exceeds the amount

that we originally approved at the council meeting on July 1st. The original motion was a not to exceed \$11,000 and Spotlights Theater accepted additional registrations for the camp so now the actual payment will be \$11,988.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

8. Update Purchase Authorization for Snider Recreation

Mrs. Horner stated that this is authorization to purchase additional playground equipment from Snider Recreation for the new playground site at The Fields. The additional playground equipment includes 4 benches, 2 trash receptacles, an ADA compliant swing and 4 play panels. The new play panels are ADA accessible and can be used by patrons of all ages and abilities which will provide wheelchair users with more opportunity for interaction at the new playground. The original playground purchase was approved under Resolution 2019-100 and they would like to amend that authorization to a total of \$76,567.30. The equipment is offered under state contract pricing and the funds for this purchase are available in their budget.

Mr. Pavlica asked if this is for additional items to the playground that weren't originally thought of.

Mrs. Horner stated yes.

Mr. Wolf stated that that is an awesome addition to the playset there.

Mr. Wolf moved to send this to council Work Session with their approval; seconded by Mr. Pavlica. Both voted to approve. This now goes to Work Session.

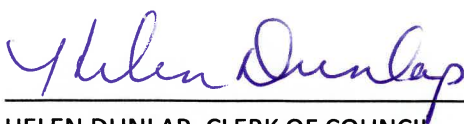
MISCELLANEOUS BUSINESS

None this evening.

ADJOURN

Mr. Pavlica stated that with no further business to come before the committee, this meeting is adjourned.

The time was 7:09 p.m.



HELEN DUNLAP, CLERK OF COUNCIL



ROBERT BOLDT, PRESIDENT OF COUNCIL