



City of Broadview Heights

Civil Service Commission

Civil Service Minutes for August 20, 2024

Present: William Baker, Clay Tober, Mayor Sam Alai, Jim Giomini, Chief Steve Raiff, Chief Jeff Hajek, Brian Dunlap, Lisa Putka

Jim Giomini called the meeting to order at 9:02 am. Lisa took the roll call.

June Meeting Minutes

Jim motioned to approve the June meeting minutes, and Bill moved to approve them; Clay seconded. All were in favor.

Section 8.4 Rating of Competitors Change Review

Chief Raiff would like to change the language, remove the written exam for the Chief Promotion, and offer the Oral Assessment only. However, the rules must remain as they are if the promotional exam is extended to sergeants. The chief researched other cities and found many did not have written tests for Chief Promotion.

Chief Raiff worked with our Law Director, Vince Ruffa, to create the language.

The replacement language presented created confusion, so after discussing it, the committee slightly changed the grammar to make it clearer.

Jim motioned to approve adopt the new language. Clay moved to approve; Bill seconded. All were in favor.

Chief announced that we must still approve a chief test and Patrol Officer exam.

Chief Raiff stated that we recently lost a Patrol Officer to Garfield Hts. and one to Homeland Security. The current Certified List is depleted. The department needs at least two Patrol Officers in January. The replacement Lieutenant will be chosen from the current certified list.

Chief Hajek said he would like to test next year for the Fire Dept.

Chief Raiff would like to revisit some of our patrol officer rules, such as college credit, to recruit more candidates.

Jim motioned to approve the Chief Testing & Patrol Officer Testing. Bill moved to approve; Clay seconded. All were in favor.

Jim motioned to approve the Firefighter test once it expires. Clay moved to approve; Bill seconded. All were in favor.

Jim suggested that the committee consider changing the college credit at the next meeting to reflect a degree that is relevant to the job. Chief Raiff said to table it for now.

Jim motioned to adjourn the meeting at 9:38 a.m., and Bill moved to approve; Clay seconded. All were in favor.