

**City of Broadview Heights
Work Session Meeting Minutes
May 18, 2020**

Mr. Boldt called the **WORK SESSION** to order at 7:30 p.m.

Ms. Mahnic led the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT:	Mr. Robert A. Boldt	(Ward 4 Councilor, President)
	Mr. Thomas Pavlica	(Ward 1 Councilor)
	Mr. Brian Wolf	(Ward 2 Councilor)
	Mr. George Stelmaschuk	(Ward 3 Councilor, President Pro-Tem)
	Mr. Glenn R. Goodwin	(Councilor At-Large)
	Mr. Joe Price	(Councilor At-Large)
	Ms. Jennifer A. Mahnic	(Councilor At-Large)
OFFICER(S) PRESENT:	Mr. Samuel J. Alai	(Mayor)
	Mr. Vince Ruffa	(Law Director)
	Mr. Gary Yelenosky	(City Engineer)
	Mr. Dave Pfaff	(Finance Director)
	Mr. David Schroedel	(Service Director)
	Mrs. Helen Dunlap	(Clerk of Council)
OFFICER(S) ABSENT:	Mrs. Amy Jo Washabaugh	(Human Service Director)
	Mrs. Paula Horner	(Parks & Recreation Director)
	Ms. Kristina Sorensen	(Economic Development Director)
	Lt. Steven Raiff	(Police Lieutenant)
	Chief Jeffrey Hajek	(Fire Chief)
	Mr. Joe Mandato	(Chief Building Official)

1. Discussion from the Police Department. Chief Raiff

a. Apply for Ohio School Threat Assessment Training Grant

Mayor Alai stated that the Police Department would like to apply for this grant which is for one of their new officers.

2. Discussion from the Engineering Department. Mr. Yelenosky

a. Amend Agreement with Osborn for Wallings Road over I-77 project.

Mr. Yelenosky stated that they would like to have an agreement with Osborn for the Wallings Road over I-77. This is an amended agreement with ODOT for the Wallings Road bridge project. The correct amount is \$6,391.

b. Amend Agreement with DiGioia for Route 82 Widening project.

Mr. Yelenosky stated that this is another change order with DiGioia for the Route 82 Widening project.

c. 2020 Preventative Maintenance Master Cooperation Agreement

Mr. Yelenosky stated that this is an agreement with the County for reimbursement for maintenance of county roads in the city.

d. Agreement with QCI for the Broadview Road/Valley Parkway Traffic Signal

Mr. Yelenosky stated that this agreement for the construction administration of the Valley Parkway traffic signal. The city will oversee this project.

Mr. Boldt asked about when the expected completion for this project will be.

Mr. Yelenosky stated that the lead time on the ordering and receiving of the poles is 8-10 months and during that time the foundation for the poles will be laid this year and then the poles will be installed next year.

e. Bramblewood Pump Station

Mr. Schroedel stated that they are working with CT Consultants and applying for a MClp grant with NEORS D for a portion of the engineering and design of what needs to be done at this Pump Station. The station gets overwhelmed during heavy rain so this would be for the study. This will help to see if there is infiltration into the pipes and water seeping in or cross-connections. This will also let us know if we need to expand the station so that it can handle larger amounts. It is one of the biggest stations and 20% of Broadview Heights flows into this station and some of Seven Hills. This is for the study and cost estimate and we will go for 50% funding from NEORS D and we will fund the other 50% for a total of \$24,000. This will give us more points in hopes of receiving this funding.

3. Discussion from the Service Department. Mr. Schroedel

a. Purchase of Stone from Osborne Concrete & Stone

Mr. Schroedel stated that we purchase stone from a variety of vendors and Osborne generally has the best prices on stone and we usually go over the \$10,000 per year purchase order and with all the storm water projects going on in the city we will be going over that amount again this year so we want to have an agreement with them.

b. Agreement with Cargill for Road Salt.

Mr. Schroedel stated that this is the consortium agreement through Brecksville and other surrounding communities for road salt. This is the last year of this agreement and then we will be going out to bid next year.

Mr. Boldt asked how much salt have we used this past winter.

Mr. Schroedel stated that we used about 5,000 tons which is slightly below average.

4. Discussion from the Finance Department. Mr. Pfaff

a. Agreement with Verizon for Cellular Services at GSA-FSS approved rates for the Fire Department.

Mr. Pfaff stated that this is a purchase order agreement with Verizon. We need a valid purchase order agreement with them for government pricing and this is a two-year agreement so that they don't have to come back next year again.

b. Forfeit of funds from Deposit Fund to General fund per Auditor of State Management Letter.

Mr. Pfaff stated that during the last audit the Auditor of State Management letter stated that we have this Deposit Fund that we cannot identify how long the money has been in this fund or where it originated from and their recommendation is to forfeit these funds and transfer them to the General Fund. There is \$185,399.96 in that account.

c. BWC Group Rating Program continuation.

Mr. Pfaff stated that this is the group rating program with Bureau of Workers Comp. They are a third party administrator. They have the same fee as Careworks. We have a good working relationship with Comp Management.

Mr. Boldt asked if this is just Broadview Heights employees and not a consortium.

Mr. Pfaff stated this is just Broadview Heights employees. With this being through the Ohio Association of Public Treasurers Group it is a consortium rating program which is based on the group over a three year period where you get refunded a portion of the premium based on the claim history.

d. Agreement with Bridge Payment for Credit Card Processing in the Human Service Department.

Mr. Pfaff stated that this is an agreement with Bridge Payment for the Human Services Department to accept credit card payment. The city has an agreement with this company for the Finance, Building and Court Departments. This is no fee to the city and the person using a credit card gets charged the 3.5% fee.

e. Coronavirus Relief Fund

Mr. Pfaff stated that S.B. 310 which he doesn't believe that the House of Representatives has voted on this as of yet, but basically what it says is that the CARES Act provided money for state and local governments but we do not qualify for any of that so the state is saying that they are going to take a portion of the

money that they get and allocate it to local governments that pass a resolution and it is based on the same formula that they use to give to the Local Government Fund. He does not know at this time how much the state government is going to do so he can't tell us how much we might get. The State Senate has not passed this yet so we have to wait until that time before we pass this piece of legislation. The CARES Act has restrictions as to what the money can be used for which it cannot be used for lost revenue but it can be used for additional expenses so we are not sure what restrictions will be in this.

Mr. Boldt stated that we will leave it on the agenda and do a First Reading Only at this time.

COUNCIL OPEN TO THE RESIDENTS

None this evening

COUNCIL DISCUSSION

Mr. Wolf wished all the graduating seniors good luck. He knows that they had a rough time with graduation and prom and scheduling. He knows that they will pull through just great.

ADJOURN

Mr. Boldt stated that with no further business to come before Council, this meeting is adjourned.

The time was 7:43 p.m.



HELEN DUNLAP, CLERK OF COUNCIL



ROBERT BOLDT, PRESIDENT OF COUNCIL