

PARKS AND RECREATION COMMITTEE MEETING MINUTES

April 29, 2019

Mr. Pavlica called the **PARKS AND RECREATION COMMITTEE MEETING** to order at 6:02 p.m.

ATTENDANCE

MEMBERS PRESENT: Mr. Thomas Pavlica (Ward 1 Councilor)  
Mr. Brian Wolf (Chairman, Ward 2 Councilor)

MEMBER ABSENT: Mr. Boldt (Ward 4 Councilor, President)

COUNCIL MEMBER(S) NOT ON COMMITTEE PRESENT:  
Ms. Jennifer A. Mahnic (Councilor At-Large)  
Mr. George Stelmaschuk (Ward 3 Councilor, President Pro-Tem) (late)  
Mr. Glenn R. Goodwin (Councilor At-Large) (late)

COUNCIL MEMBER(S) NOT ON COMMITTEE NOT PRESENT:  
Mr. Joe Price (Councilor At-Large)

OFFICER(S) PRESENT: Mrs. Paula Horner (Parks & Recreation Director)  
Mrs. Helen Dunlap (Clerk of Council)

OFFICER(S) NOT PRESENT:  
Mr. Samuel J. Alai (Mayor)  
Mr. Vince Ruffa (Law Director)  
Chief Michael Vizer (Police Chief)  
Mrs. Amy Jo Washabaugh (Human Service Director)  
Mr. Dave Pfaff (Finance Director)  
Mr. Gary Yelenosky (City Engineer)  
Mr. Michael Skvasik (Building Commissioner)  
Chief Jeffrey Hajek (Fire Chief)  
Mr. David Schroedel (Service Director)  
Ms. Kristina Sorensen (Economic Development Director)

NEW BUSINESS

**1. Increase on Trugreen Agreement**

Mrs. Horner stated that this is an increase on the Trugreen Agreement. They are requesting authorization to increase the total of the 2019 Trugreen Services Agreement from Resolution 2018-235.

This is due to necessary repairs caused by vandalism that occurred in January of 2019 and the individual responsible has paid restitution to the city for all costs incurred to repair the damage.

**Mr. Wolf moved to send this to Work Session with their approval; seconded by Mr. Pavlica. Both voted in favor. This now goes to Work Session.**

## 2. New Equipment Purchase

Mrs. Horner stated that this is a new equipment purchase. They are requesting authorization to purchase a Toro Sand Pro/Infield Pro 3040 from Century Equipment. The Toro Sand Pro will be used for proper grooming and maintenance of the baseball diamonds. This equipment will allow the grounds crew to make fields playable after inclement weather by using the various attachments included that are specifically designed to open up the fields and allow air flow into the dirt. This will ultimately save money by not having to use as much of the drying agent. Also by using proper dragging vehicle, they will be able to improve the infield surface playability and the consistency of the fields. It will also help improve safety on the fields as well as for the staff. The total cost is \$15,999 which is offered through state contract pricing. The quote also includes a trade-in value of \$901.24 for an antiquated tractor that is no longer operable. The funds for this are available in the Recreation Equipment budget line.

Mr. Pavlica asked if this is going to replace a piece of equipment that we have already or are we adding something special.

Mrs. Horner stated that it is a new piece of equipment that we haven't had before and the old tractor that they are trading in has been sitting in storage for years not working and is just taking up space.

Mr. Wolf asked if this includes any training.

Mrs. Horner stated that usually they will come out and when they deliver it they will do a demonstration for the staff and then our grounds crew chief will be responsible for doing all of the safety training with all the part-time staff.

**Mr. Wolf moved to send this to Work Session with their approval; seconded by Mr. Pavlica. Both voted in favor. This now goes to Work Session.**

## 3. Ohio North Agreement for soccer ref clinic

Mrs. Horner stated that this is an agreement for a soccer referee clinic. They are requesting authorization for the Mayor to enter into an agreement with Ohio North Soccer Referee Committee to sponsor a Novice Referee Clinic. The date is to be determined but we will receive \$25 per participant and then will pay the 2 instructors \$100 each to conduct the clinic. We have done this in the past. This is to certify more soccer officials for our program.

**Mr. Wolf moved to send this to Work Session with their approval; seconded by Mr. Pavlica. Both voted in favor. This now goes to Work Session.**

#### 4. The National Basketball Academy Agreement

Mrs. Horner stated that the Parks and Recreation Department is requesting authorization for the Mayor to enter into an agreement with The National Basketball Academy to administer a basketball camp from July 22-26, 2019. The city will receive 30% of all revenue generated from the camp. This is another one that we have done in the past but it is an actual agreement that they require a signature for so that is why they are bringing it to council.

**Mr. Wolf moved to send this to Work Session with their approval; seconded by Mr. Pavlica. Both voted in favor. This now goes to Work Session.**

#### 5. Dippin' Dots Agreement

Mrs. Horner stated that they are requesting authorization to enter into a no cost lease agreement with Figure the Odds, LLC to provide OhioDots E1-11 freezers to store Dippin' Dots ice cream products at the concession stands. In exchange for the equipment being provided at no cost, we agree to purchase Dippin' Dots ice cream products from Figure the Odds, LLC to be sold at the concession stands.

Mr. Pavlica asked if this is something new this year.

Mrs. Horner stated that this is a new ice cream product that they learned about at the Ohio Parks and Recreation Conference and they have been very successful with other Parks and Recreation Departments so we wanted to go ahead and add that up at our concession stands and see how that goes.

Mr. Pavlica asked if they provide the freezers.

Mrs. Horner stated that they provide the freezers and then they also deliver the ice cream right to the freezer for us.

Mr. Wolf stated that it is a popular snack for kids.

Mr. Wolf asked what is going on with the other ice cream guy.

Mrs. Horner stated that Ron Takach with High Meadow Farms, he will still be participating this year but he is not up there all the hours that we are operating. He is still under our contract and it is an ongoing contract until either party expresses an interest in terminating. It is still extremely popular so we try to get him up there as often as we can.

**Mr. Wolf moved to send this to Work Session with their approval; seconded by Mr. Pavlica. Both voted in favor. This now goes to Work Session.**

#### 6. Staffing Ordinance update

Mrs. Horner stated that they are currently authorized to hire 60 part-time lifeguards and they are requesting that be increased to allow hiring 70 part-time lifeguards. For head lifeguards they are currently authorized to have 5 part-time head lifeguards and they would like to increase that to 8 part-time lifeguards. They have a lot of staff and they are open a lot of hours and there is a lot of staff that

can only work a very limited number of hours per week. This will not be an increase in the number of hours that we are paying; it is just an increase in the total number of staff that they have on hand to cover the hours that are required. There was a third item on there regarding increasing the part-time aquatics supervisor salary however they decided to remove that at the Recreation Board Meeting.

**Mr. Wolf moved to send this to Work Session with their approval; seconded by Mr. Pavlica. Both voted in favor. This now goes to Work Session.**

ADJOURN

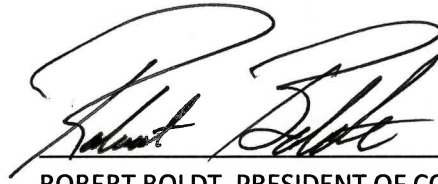
Mr. Pavlica stated that with no further business to come before the committee, this meeting is adjourned.

The time was 6:09 p.m.



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HELEN DUNLAP, CLERK OF COUNCIL



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ROBERT BOLDT, PRESIDENT OF COUNCIL