

**City of Broadview Heights
Work Session Meeting Minutes
April 5, 2021**

Mr. Stelmaschuk called the **WORK SESSION** to order at 7:30 p.m.

Mr. Price led the Pledge of Allegiance

ROLL CALL

MEMBERS PRESENT: Mr. Thomas Pavlica (Ward 1 Councilor)
Mr. Brian Wolf (Ward 2 Councilor)
Mr. George Stelmaschuk (Ward 3 Councilor, President Pro-Tem)
Mr. Glenn Goodwin (Councilor At-Large)
Mr. Joe Price (Councilor At-Large)
Ms. Jennifer Mahnic (Councilor At-Large)

MEMBER ABSENT: Mr. Robert Boldt (Ward 4 Councilor, President)

OFFICER(S) PRESENT: Mr. Vince Ruffa (Law Director)
Mr. Dave Pfaff (Finance Director)
Chief Steven Raiff (Police Chief)
Chief Jeffrey Hajek (Fire Chief)
Mr. David Schroedel (Service Director)
Mr. Gary Yelenosky (City Engineer)
Mrs. Amy Jo Washabaugh (Human Service Director)
Ms. Amanda Hutcheson (Parks & Recreation Director)
Mrs. Helen Dunlap (Clerk of Council)

OFFICERS ABSENT: Mr. Samuel J. Alai (Mayor)
Mr. Joe Mandato (Chief Building Official)

1. Discussion from Police Department. Chief Raiff

a. **Spatial Needs Assessment Service with The Center for Public Safety for the Police Department.**

Chief Raiff stated that this is the same company that did the spatial needs assessment for the Fire Department. The total will be \$17,065.

b. Purchase of Body Armor from Utility

Chief Raiff stated that this is for the purchase of body worn cameras from Utility Services. The total cost of this is \$217,175 and it is broken up over 5 years. The first year is \$65,000 and then the remaining 4 years are \$38,005. It is in the budget.

2. Discussion from Finance Department. Mr. Pfaff**a. Community Diversion Program**

Mr. Pfaff stated that this is run through the Mayor's Court. This is an annual agreement that the county requires us to sign. The money comes in from the county for the program. Currently we have a surplus so basically we are paying down out of that surplus which is around \$4,000 right now.

b. Donations of \$10,000 each for CAPA and A Partnership for a Healthy North Royalton

Mr. Pfaff stated that this is something that we do annually.

c. Donations of \$500 each for Scholarships to Brecksville-Broadview Heights School and North Royalton School to be used for a Broadview Heights resident

Mr. Pfaff stated that this is the donation for scholarships for both school districts. This is money that usually comes out of the Home Days proceeds. We do have excess money from the 2019 Home Days and we also did the scholarships last year. We still have money left over from 2019 to do this.

d. Donations of \$250 for After-Prom to Brecksville-Broadview Heights High School and North Royalton High School

Mr. Pfaff stated that we didn't do this one last year. This is for After-Prom.

3. Discussion from Service Department. Mr. Schroedel**a. Accept NOPEC Energized Community Grant Program for a Community Event Sponsorship Program Grant**

Mr. Schroedel stated that we would like to accept this grant. It is an annual thing that we have been getting lately which is grant money to use for energy efficiency upgrades within the city. In the past we have used it for HVAC equipment, roofs, windows and that sort of thing. Generally it has been around \$180,000. They redid the way that they calculate it this year and we will get in the ballpark of \$156,000. He just needs approval to accept this.

b. Advertise for bids for Street Striping

Mr. Schroedel stated that he has been working with engineering to prepare the maps and everything to go out for the street striping bid so he is asking for permission to go out to bid for that.

Mr. Stelmaschuk stated that he knows that the outfit that did it last year, they kind of did it slowly but they got it all done but he noticed that it didn't seem to stick as well in some areas.

Mr. Schroedel stated that they were the low bidder. As council is aware since you have been around for a while, there is pretty major differences in quality from some of the street striping companies. A few years ago we had the one that he had to get 15 calls of paint on cars and then we got one for a couple of years that was very good. They came in the middle of the night, cleaned up and we didn't even know that they were there until we saw the stripes were done and last years was kind of in the middle. It was the gentleman, he had just started the company and it was his first year in business so it may have been due to him being a new company but he will take that into consideration when we receive the bids this year if he is the lower bid.

Mr. Stelmaschuk stated that he looks forward to seeing the bids after they are received.

4. Discussion from Engineering Department. Mr. Yelenosky**a. Amend Resolution 2019-51 with DiGioia for Rt. 82 with Change Order No. 23**

Mr. Yelenosky stated that this change order is just an adjustment in quantities. It is actually a decrease to the contract in the amount of \$163,371.64. Council should have received a breakdown of the quantities on the spreadsheet. This is the over and under for the project. We were actually under in a lot of quantities and that is what this change order is for, just adjusting the contract and decreasing it by that amount.

5. Discussion from Fire Department. Chief Hajek**a. American Fireworks for Home Days and Fall Music Festival**

Chief Hajek stated that this is the contract for the fireworks for Home Days and the Fall Music Festival.

Mr. Stelmaschuk asked then we are planning on having Home Days this year.

Chief Hajek stated yes.

Mr. Stelmaschuk asked what the dates are.

Chief Hajek stated that it will be July 8, 9, & 10 for the fireworks and a rain date of July 11. They will have fireworks for the Fall Festival on September 18 & 19.

6. Discussion from the Building Department. Mr. Mandato

a. **Planning Commission Major Lot Split**

Mr. Yelenosky stated that this is the lot split on the corner of Seneca and Route 82. This is the lot split into 4 parcels. It received unanimous approval from the Planning Commission. This now has to be approved by council.

b. **Amend Chapter 1449.08 Additional and Other Fees**

Mr. Yelenosky stated that this is to amend Chapter 1449.08. It is just a difference in the fee structure. Right now we are charging per system instead of per unit so they would just like to start charging per unit.

COUNCIL OPEN TO THE RESIDENTS

None this evening.

COUNCIL DISCUSSION

Mr. Stelmaschuk stated that they would like to extend the temporary moratorium on Resolution 2020-163 that expires on April 19 which is for the accepting for filing, and consideration, review and approval of all new subdivision applications for residential developments. He would like to extend that for another 6 months. He also stated that everybody received the email that the city website is down and hopefully that will get corrected soon.

Mr. Wolf stated that he is not sure if it has been mentioned since we have been meeting every other week and it might have been missed but the women's gymnastics team won their 18th in a row state championship.

ADJOURN

Mr. Stelmaschuk stated that with no further business to come before council, this meeting is adjourned.

The time was 7:41 p.m.


HELEN DUNLAP, CLERK OF COUNCIL


ROBERT BOLDT, PRESIDENT OF COUNCIL