

**City of Broadview Heights
Work Session Meeting Minutes
March 9, 2020**

Council President Boldt called the **WORK SESSION** to order at 7:33 p.m.

Mr. Price led the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT:	Mr. Robert A. Boldt	(Ward 4 Councilor, President)
	Mr. Thomas Pavlica	(Ward 1 Councilor)
	Mr. Brian Wolf	(Ward 2 Councilor)
	Mr. George Stelmaschuk	(Ward 3 Councilor, President Pro-Tem)
	Ms. Jennifer A. Mahnic	(Councilor At-Large)
	Mr. Glenn R. Goodwin	(Councilor At-Large)
	Mr. Joe Price	(Councilor At-Large)

OFFICER(S) PRESENT:	Mr. Samuel J. Alai	(Mayor)
	Mr. Vince Ruffa	(Law Director)
	Ms. Kristina Sorensen	(Economic Development Director)
	Mr. Dave Pfaff	(Finance Director)
	Mr. David Schroedel	(Service Director)
	Lt. Steven Raiff	(Police Lieutenant)
	Chief Jeffrey Hajek	(Fire Chief)
	Mr. Joe Mandato	(Chief Building Official)
	Mrs. Helen Dunlap	(Clerk of Council)

OFFICER(S) ABSENT:	Mrs. Amy Jo Washabaugh	(Human Service Director)
	Mrs. Paula Horner	(Parks & Recreation Director)
	Mr. Gary Yelenosky	(City Engineer)

1. Discussion from the Fire Department. Chief Hajek

a. **Purchase a 2021 Remount Chassis for Rescue Squad.**

Chief Hajek stated that they would like to have their oldest squad, third back-up squad that they would like to take and have the actual box of the ambulance taken off and refurbished and repainted and then put on a new chassis. Right now a new squad, chassis and box are going for about \$220,000 and this would cost the city \$143,927 so we would save right around \$60,000-\$70,000 doing it this way. Just as another point they will be down to two squads where they use three a lot so at some point they may come in with a Memorandum of Understanding with another city that they would lend us a squad in case one of ours needs to be worked on and we would be down to one so they would come in with something to have a Memorandum of Understanding to borrow a squad.

2. Discussion from the Building Department. Mr. Mandato

a. **Amend Ordinance 117-04 regarding Garage Sale Permits**

Mr. Mandato stated that they are looking to just remove the \$1 charge for the garage sales. They earned \$92 last year and it probably cost them 20 times that amount to input the information, file it and pull it out of the file. This way they will just give them a permit card and still they will keep all of the same rules, two per year.

3. Discussion from the Economic Development Department. Ms. Sorensen

a. **Request to the USPS of Northeast Ohio for a Zip Code Boundary Review**

Ms. Sorensen stated that the area that is on Route 82 east of the Broadview Heights line and then west to the Brecksville line is often confused for zip codes. There is an area where it is catalogued as being zip coded for Brecksville but it is actually Broadview Heights and it is Brecksville but catalogued as Broadview Heights zip code and this has led to a lot of confusion especially with businesses as the area continues to be developed so she had recently contacted the United States Postal Service. She has contacted them numerous times during her employment with the city and recently she was advised that there is a process called the Zip Code Boundary Review. They told her that in order to go through this process they first wanted her to present this to council and obtain a resolution. Therefore, she is asking for council support to have the United States Postal Service complete a Zip Code Boundary Review for the 20 properties identified along the southern side of Route 82 which with a zip code of either Brecksville but the property is in Broadview Heights or Broadview Heights but the property is in Brecksville.

Mr. Pavlica asked if this has anything to do with taxes from payroll or anything.

Ms. Sorensen stated no. Her understanding is about 20 years ago the Postal Service may have flip flopped the zip codes for efficiency sake for their mail carrier service. They advised her that zip codes do not necessarily follow community codes.

Mr. Boldt stated that is a completely different entity. They have a whole task force that goes out and uses the GPS to do the new routes. Once in a while they will swap cities to make it easier to deliver.

Ms. Sorensen stated that they said that they would review our request but that their determination depends a lot on the cost associated with having to change any routes and union bargaining contracts.

Mr. Boldt stated that it is a long process. They may be able to do the study right away but to implement it takes months.

Ms. Sorensen stated that her concern is with additional development that is coming in that area that she would hate to see it.

Mr. Boldt stated that she is not the only city has this.

Mr. Pavlica stated that he thought that one time it had something to do with the payroll tax of the workers that we weren't getting, it was going to Brecksville and not to Broadview Heights.

Ms. Sorensen stated that she doesn't think so.

Mr. Wolf stated that this has been a problem for at least 3-4 years now and actually one of the Ward 2 residents is a mail carrier has been trying to fix this as well. It is a difficult process especially when those businesses have fund raisers and they say come to the Brecksville and it is Broadview Heights and it is very confusing.

Mr. Boldt stated that it is going to be probably about a year. His old job, that is what they did and it took over a year.

Mr. Price stated that it is not unique. A lot of communities that have had split zip codes.

4. Discussion from the Police Department. Lt. Raiff

a. **Accept Body Armor Grant**

Lt. Raiff stated that they would like to accept the grant from the Attorney General for \$7,388.93 for the purchase of their body armor.

b. **Purchase Equipment for new cruisers**

Lt. Raiff stated that this is equipment for the new cruisers that they purchased. This is \$20,805.20. He knows that originally he said that he wasn't going to come back because they normally piece meal the equipment that they bought for the cars but by going with Fallsway they were able to save several thousand dollars over what they were going to do with 4-5 different vendors. These are for the Ford Explorers.

c. **Leads Online**

Lt. Raiff stated that this is a quote for \$2,514 for Leads Online. It is something that the detectives would use on a daily basis. It is a system that is linked in to video stores, pawn shops, anywhere where people would steal things and then pawn them. The detectives have used this several times. Other agencies where we have borrowed the service from them but it is something that we use on a daily basis to investigate. It is an annual fee.

5. Discussion from the Service Department. Mr. Schroedel

a. **Crack seal with D.J.L. with reimbursement from Cuyahoga County**

Mr. Schroedel stated that this is for the purchase of crack seal from D.J.L. We get a much better price by buying it by the truck load. It usually lasts us about 2 years for approximately \$22,000. We will get reimbursed through a county program for road maintenance for about \$12,000 of that.

b. Sprague Road

Mr. Schroedel stated that we currently have an agreement with Cuyahoga County to repave Sprague Road. After meeting with Cuyahoga County and Seven Hills, we would like to take over the project from the county. The county will reimburse us and then we will reimburse Seven Hills. This modified agreement is to do that so that Broadview Heights will run the project.

Mr. Stelmaschuk asked which part of Sprague Road.

Mr. Schroedel stated that the part that we will be agreeing to Seven Hills with is both sides of the road from Broadview Road to the Seven Hills border and then we will continue it only on the Broadview Heights side down to the Brecksville border.

Mr. Stelmaschuk stated that in the case if there is a cost overrun, is that going to be divided equally among the entities.

Mr. Schroedel stated that the cost overruns would be on the cities but the estimate that the county has is very conservative. We did have Specialized take a look at it and their estimate was well below what the county had on their estimates.

Mr. Stelmaschuk asked if there is going to be a mill and then resurfacing.

Mr. Schroedel stated that it is a mill and resurfacing for the single lane after Seven Hills and the portion between Seven Hills and Broadview Heights they are going to recycle which is the same process that we used for Avery Road which has held up very well. So the single portion they will mill it, do base repairs and then overlay it.

Mr. Goodwin asked if any of the aprons going to be included in this.

Mr. Schroedel stated not all of the aprons but the aprons that are affected in any grade change on the road will be included.

Mr. Wolf asked if this is for the summer.

Mr. Schroedel stated that they want to get rolling as soon as they can.

6. Discussion from Council. Mr. Boldt**a. Renewal of an Agricultural District for Joseph M. Ols, 3148 Wiltshire Road**

Mr. Boldt stated that this is a renewal which is required every 5 years.

7. Discussion from Mayor Alai.**a. Penalty for not stopping for a school bus**

Mayor Alai stated that Brecksville passed legislation regarding not stopping for a school bus in conjunction with Brecksville-Broadview Heights Schools. He met last week with the Superintendent of North Royalton,

Greg Gurka and Mayor Larry Antoskiewicz on Wednesday and they talked about it at length, doing something together. He also met this weekend with Dan Langshaw, North Royalton Safety/Service member and while talking with Mr. Langshaw, Mr. Wolf called and it was a great discussion and we would like to model the legislation and work closely with North Royalton. He would like for us to put the legislation on for a vote at the next meeting if Mr. Ruffa has the legislation ready. He thinks that passing it sooner than later is fine and North Royalton will do it at their next subsequent meeting on March 18th. He asked that our council passes it at the next meeting on March 23rd. He does want to thank Mayor Antoskiewicz, the new Mayor in North Royalton who is gung-ho and ready to work and Mr. Gurka from the schools was wonderful about it as well.

COUNCIL OPEN TO THE RESIDENTS

Dennis Gustavson, 963 Tollis Parkway: He asked Mr. Schroedel if there are any plans in the future to have Tollis Road is going to get paved.

Mr. Schroedel stated that it won't be this year and it will be over the next several years.

Mr. Gustavson asked Mr. Schroedel what he means by several years.

Mr. Schroedel stated that the way that they develop our road program is that the Engineer and he drive all of the roads every year and they rate them. They rate them on an A to F scale. Each year they choose the worst roads, the roads that are in the most need of repair and those are the roads that they repair that year. They also implementing additional crack sealing and preventative maintenance programs to make the roads last longer. Tollis he believes was rated a C or C- this year which is not great but it is not as bad as some of the roads that they are doing.

Mr. Gustavson stated that Tollis is probably the busiest road outside of Route 82 and Broadview Road in the city. He doesn't think that anyone would dispute it.

Mr. Schroedel stated that they didn't forget about it. They did look at it.

Mr. Boldt stated that the road program will be discussed at the next Service/Safety committee meeting on March 23rd at 6:30 p.m.

COUNCIL DISCUSSION

Mr. Price stated that walking into the building this evening you could smell a lot of disinfectant in the air so thank you Mayor for a conscious effort. He is sure that if you haven't heard there are 3 cases in Ohio in Cuyahoga County and all of the suburbs and we don't know where that is at and they are already right now at least 9 people quarantined. Keep in mind to wash your hands and keep the hands out of your face.

Mr. Wolf stated that there will be a Safety/Service meeting on March 23rd at 6:30 p.m. They will also talk about the Valley Park retention issue as well. The Middle School Bees Robotics team came in second in the State Tournament so they did very well and they also refer to themselves as BBHMS Robotics.

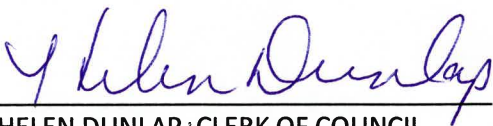
Mayor Alai stated as Mr. Price said that just this afternoon they announced 3 cases in the suburbs of Cuyahoga County. They met last week, the staff and talked about this and they met again this morning and

talked about this and then he went around to each individual staff member and talked about what plans they would have for our departments. Again, we want to help protect all residents and our employees are part of that as well because if we can't do our jobs then we can't effectively support our residents so we are looking at plans not just for this but if you all recall Hurricane Sandy actually knocked the power out, knocked 911 out to the police station, we had trees down in multiple places along with roads blocked and we had no power here however we had a skeleton crew of people here and we brought power in through a generator and ran a cord up the elevator shaft and down the hall to get the computers up and running and we were able to maintain so our hope is that the Coronavirus doesn't get as bad as a pandemic worldwide. It spread but that doesn't mean the majority of the people are infected yet but we want to have these plans in place whether it is a Coronavirus this week, two months from now, two years from now or something else so having said that we have pretty good plans in place for what we do and how we serve our residents if this happens and we are looking at can some people work remotely or does everybody need to be here and how do we render the services and more importantly when he met as he eluded to earlier with the superintendent of North Royalton and with the Mayor, that was very small part of their discussion. The larger part of their discussion was again the Coronavirus. How do we do things? Because if they are cancelling a choir concert in the North Royalton schools, we shouldn't be having basketball the same night. We need to work in concert with the schools and the surrounding cities on our response if there is something of that need, if it ever comes to that whether it is the Coronavirus or anything else. They are working on plans with them. We had plans for this afternoon for a joint webinar but that was cancelled until tomorrow and he actually stayed at home until a few minutes after 7:00 to listen to the President and their task force today on all the networks and he does want to let council know and it will be posted and he said at the last council meeting that get all your information from the CDC or the Ohio Department of Health or the Cuyahoga County Health Department. Now they have come out with a new website and it is coronavirus.gov and he will have the information, they have a white paper out there that is very low tech but very easy to read as to how to protect your home, how to protect your business, how to protect a school. Very good thing. It was actually developed in Australia. We took that and the professionals edited it and that is going to be online by this evening and anybody can download it so we will put that out on our website and in an early Mayor's Message starting tomorrow and start going there so as you start getting phone calls refer to them what we are doing to protect the citizens and the employees so we can still deliver our services but also that they need to go to these websites for their sources of information. Again, coronavirus.gov seems to be the one that we are going to want to look at for being smart about what we are doing. This is not panic, this is preparedness.

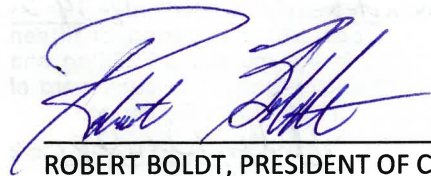
ADJOURN

Mr. Boldt stated that with no further business to come before Council, this meeting is adjourned.

The time was 7:55 p.m.



HELEN DUNLAP; CLERK OF COUNCIL



ROBERT BOLDT, PRESIDENT OF COUNCIL