

**City of Broadview Heights
Work Session Meeting Minutes
February 10, 2020**

Mr. Boldt called the **WORK SESSION** to order at 7:32 p.m.

Mr. Goodwin led the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT: Mr. Robert A. Boldt (Ward 4 Councilor, President)
Mr. Thomas Pavlica (Ward 1 Councilor)
Mr. Brian Wolf (Ward 2 Councilor)
Mr. George Stelmaschuk (Ward 3 Councilor, President Pro-Tem)
Mr. Glenn R. Goodwin (Councilor At-Large)
Mr. Joe Price (Councilor At-Large)

MEMBER ABSENT: Ms. Jennifer A. Mahnic (Councilor At-Large)

OFFICER(S) PRESENT: Mr. Samuel J. Alai (Mayor)
Mr. Vince Ruffa (Law Director)
Mr. Dave Pfaff (Finance Director)
Mr. David Schroedel (Service Director)
Lt. Steven Raiff (Police Lieutenant)
Chief Jeffrey Hajek (Fire Chief)
Mrs. Amy Jo Washabaugh (Human Service Director)
Mr. Joe Mandato (Chief Building Official)
Mrs. Helen Dunlap (Clerk of Council)

OFFICER(S) ABSENT: Mrs. Paula Horner (Parks & Recreation Director)
Mr. Gary Yelenosky (City Engineer)
Ms. Kristina Sorensen (Economic Development Director)

Mr. Boldt introduced Karen Kirsh from First Energy.

Ms. Kirsh stated that she wanted to make sure that everyone knows that they have a resource at First Energy for anything we might need whether it is for liability, street lights, tree trimming, someone dug up to make a cable repair and the hole hasn't been filled in yet, anything like that, billing problems. She passed her cards around so if you have anything she would be happy to field any questions.

There being no questions, Mr. Boldt thanked Ms. Kirsh for coming out and introducing herself.

1. Discussion from the Human Services Department. Mrs. Washabaugh

a. My Senior Center Xavus Solutions purchase

Mrs. Washabaugh stated that they would like to purchase a software program for the Human Services Department. It is called My Senior Center. The objective is to receive better data, who attends their

programs on a monthly basis. They are looking to save them 200-300 hours per year on the typical data entry. They would like to capture volunteers for better utilization of their volunteer resources. With the new center and the updating of the Human Services Department it would also lead to a safer environment for participants. Knowing exactly who is in the building and what they are doing and easier communication with broadcast calls to any list of people. This will also provide better tracking for their transportation program as well. They have a lot of requirements from ODOT and she needs to tell them who is on the bus, how many times they get on the bus for every trip.

Mr. Wolf stated that he would like to make sure that they support this because it is a very tedious job and he has helped Mrs. Washabaugh with spreadsheets and the amount of work is just you can't believe all of the cells that are moving around and to get proper data for these grants and ODOT and everything else, it will help us out in the long run.

2. Discussion from the Service Department. Mr. Schroedel

a. **Concrete purchase**

Mr. Schroedel stated that each year they submit their requirements to a variety of concrete companies. These are the responses that they received for what we plan on purchasing for this year. The three concrete suppliers who responded were Tri County, Medina Supply and Carr Brothers. On the Class C concrete, Tri-County was \$122.50 and that is what we use the most of, Medina was \$120 and Carr was \$130. What he is doing today, this isn't an official bid where we can only go to one of these companies but we will have a primary company that we purchase from and when you put Tri-County even though they are a couple dollars more per yard, when you combine it with there not being a disposal fee for what we tear out of the road and generally if we are fixing a road, an average road can take 4-5 truckloads worth of debris and we can drop it at Tri-County for free and other places charge around \$50 a truck and they sell us 57 recycled stone so when we take the debris we can load the truck with recycled stone and put it right in the road as a base. Recycled stone is usually \$18 - \$22 and \$22 is if you get it delivered and \$18 is if you pick it up and in the long run save us money even though it is \$122.50 per yard as opposed to \$120. Now he will use Medina Supply for other jobs where they may not have disposal costs involved but Tri-County is the one that he will most likely go over \$10,000 with this year.

Mr. Price stated that Tri-County is in North Royalton. He asked if that is also where their recycling yard is.

Mr. Schroedel stated yes. They have a plant in Twinsburg also.

Mr. Price stated that it would be the shortest distance as well for him to do that so it makes sense windshield time and fuel.

Mr. Schroedel stated that they drop debris in North Royalton.

3. Discussion from the Fire Department. Chief Hajek

a. **Accepting donation for future firefighter's memorial monument for fire station.**

Chief Hajek stated that when the past Broadview Heights Fire Chief Lennard Masek passed away the Fire Department did Honor Guard and Poll Bearer for Chief Masek and his family donated \$500. In the past they have had other firefighters who have passed away and asked for people instead of sending flowers to make

donations to the Fire Department. What they would like to do is take this and put that with that money and at one point get a memorial monument for in front of the fire station in all of their names. They would like to put this donation towards that.

4. Discussion from the Finance Department. Mr. Pfaff

a. **Benefits Ordinance for non-bargaining full-time employees**

Mr. Pfaff stated that this is the Benefits Ordinance for non-bargaining full-time employees. This is sort of a housekeeping issue. When Mr. Yelenosky previously came to council for the GIS position he put it in the codified ordinances section for engineering and they put it in the pay ordinance establishing the pay grade but it is not in the benefit ordinance as a Level 3 position. This is just cleaning that up.

Mr. Pfaff stated that during the Finance Committee meeting they discussed the budget and they finished up on the budget and talking with Mr. Stelmaschuk after the meeting, they wanted to make 3 readings available so he was wondering if they could discuss or answer any questions on the appropriations today to move that to the next council meeting so that it could be read at 3 readings.

Mr. Stelmaschuk stated that everybody has it electronically and hard copy so in the next 3 weeks as they are voting on this, feel free to contact Mr. Pfaff if you have any questions. He will email all his questions to Mr. Pfaff to the entire council so that all will be aware of the questions and answers.

COUNCIL OPEN TO THE RESIDENTS

None this evening.

COUNCIL DISCUSSION

Mrs. Dunlap stated that in May there is a HB9 training in Mayfield Village. She wanted to know if council would like her to go on their behalf since the requirement is that elected officials are not required to go if they designate someone as their designee. If she is to be the designee, then council would have to have a motion stating that.

Mr. Boldt stated to have that Motion put on the agenda.

ADJOURN

Mr. Boldt stated that with no further business to come before council, this meeting is adjourned.

The time was 7:41 p.m.


HELEN DUNLAP, CLERK OF COUNCIL


ROBERT BOLDT, PRESIDENT OF COUNCIL