

FINANCE COMMITTEE MEETING MINUTESFEBRUARY 3, 2020

Mr. Price called the **Finance Committee Meeting** to order at 6:32 p.m.

Attendance

MEMBERS PRESENT: Mr. Joe Price (Councilor At-Large)
 Mr. Robert A. Boldt (Ward 4 Councilor, President) (6:55)
 Mr. Thomas Pavlica (Ward 1 Councilor)
 Ms. Jennifer A. Mahnic (Councilor At-Large)
 Mr. Glenn R. Goodwin (Councilor At-Large)
 Mr. Brian Wolf (Ward 2 Councilor)

MEMBER ABSENT: Mr. George Stelmaschuk (Ward 3 Councilor, President Pro-Tem)

OFFICER(S) PRESENT: Mr. Samuel J. Alai (Mayor)
 Mr. Dave Pfaff (Finance Director)
 Chief Jeffrey Hajek (Fire Chief)
 Mr. David Schroedel (Service Director) (6:59)
 Mr. Gary Yelenosky (City Engineer)
 Ms. Kristina Sorensen (Economic Development Director)
 Mrs. Amy Jo Washabaugh (Human Service Director)
 Lt. Steven Raiff (Police Lieutenant)
 Mr. Joe Mandato (Chief Building Official)
 Mrs. Helen Dunlap (Clerk of Council)

OFFICER(S) ABSENT: Mr. Vince Ruffa (Law Director)
 Mrs. Paula Horner (Parks & Recreation Director)

Please note that these minutes are from the Clerk's notes since the recording equipment wasn't working.

NEW BUSINESS

Mr. Pfaff began with the *General Fund* stating that there will be a surplus of approximately \$300,000 because of advances from the 700 funds. We are anticipating a 2% increase from income tax. In the *Police Department* Chief Vizer is on the books until April so even there is an increase in the Police Chief Wages but that is offset by not having the Dispatch here along with some other changes in personnel. The *Safety Equipment fund* will no longer be their own fund and will now come out of the

General Fund. The *Wages* in all departments looks like it is going up but that is due to an additional pay period for 2020. The *Recreation Department* has some changes to the appropriations. They are planning on purchasing some additional playground equipment for the by the soccer fields which will be outside equipment along with some by the skate park. They are also looking at purchasing some additional fitness equipment. They are also looking at the purchase of a vehicle which will be working with a trade with the Service Department.

Mr. Price asked about the truck with a plow.

Mayor Alai replied that it is a F350 4 X 4 with a plow package. This one will have a crew cab.

Mr. Pfaff stated that when they actually are ready to purchase this it will come to council. Moving on to the *Building Department*. This department does not have a Building Commissioner. Mr. Yelenosky is overseeing this department. They are also looking to hire another inspector. The *Other* line item in this department increased because of some equipment purchases along with iPads for the inspectors. *Economic Development* is still consistent. There are presently three incentives through this department which are similar to the CRA Agreements. For *Council*, there is an increase in the Clerk salary and the Clerk now carries healthcare for the family which used to be under the Fire Department and the council salary increases went into effect at the beginning of December and then there will be another increase the beginning of this December. The *Mayor salary* went up when the council salary went up but the Mayor's salary is a percentage of the Police and Fire Chief salary. Annette Phelps was under the Mayor's Department for full time employee last year but he now has two full time employees in that department. The increases in *Mayor's Court* is mainly with the salary of the Asst. Court Clerk which had a step increase per the union contract. In the *Finance Department* salaries went up for full time employees per contract and step increases and they now have two part time employees. Health insurance has changed for one of the employees in Finance. *Worker's Comp claims and Unemployment* will most likely increase and that is because of the jail closing so the two jailers can file for unemployment and there is one Worker's Comp claim. Contract negotiations will begin the end of the year. The *Service Department* will have some IT purchase this year such as a scheduling system. The *County Auditor fees* have increase because we will be getting the bill this year for the general and special elections and we have to budget for the full expense for when the bill comes in. *Debt payments*, one came off the books last year and two should come off the books this year so the *Debt Service fund* will pay for some of this with some of the transfers and some of the *Storm sewer fund and Fire levy fund*. The *Street Capital fund* has some funds in there for some of the major projects that are in the process and all wages have been taken out of that fund and come out of different funds so this fund will only be used specifically for road improvements. In *Human Services* the assistant has a step increase per union contract and that department is looking at adding a part time position in that department. The programs that are run out of that department are offset by revenue and there is a software program that they want to purchase for that department this

year. In the *Law Department*, the wages are for three people and they also have *Outside billing* and that estimate is high. In *Engineering*, the wages for department head jumped because of the added responsibilities of Mr. Yelenosky in the Building Department along with the new full time GIS Technician and they need to replace the part time person that went to the Building Department. *Clothing Allowance* was charged to the Service Department last year and there is an increase in outside services and a reduction in other services.

Mr. Price asked about overtime in Engineering.

Mr. Yelenosky stated that he isn't aware of any.

Mr. Pfaff stated that Mr. Siska in Engineering may ask for a Comp Time buy out and that would come out of overtime payout.

Mr. Pfaff continued with *Civil Service*. There is a possible proposed position for Human Services and that may be an outside firm. Mr. Giomini wants to slow down with that stuff and he doesn't have the knowledge to do all that information. With the hours that he is putting in it seems like he is making \$6.00 per hour and someone with the background will not take that position for that kind of money. In the *Service Department* the biggest jump is in Wages since that was taken out of SCM&R and put into Service. A Sewer Worker that was being paid out of the General Fund is out of medical leave so another employee is doing that work and therefore the salary has changed. They are looking for a purchase out of the Service Equipment fund for the purchase of trucks, table saw and other equipment. There could be a swapping of trucks with the Recreation Department. For the *Land and Building Maintenance* they would like to do some paving up at The Fields and by the Circle Buildings, do some Salt Dome repairs and work on some Climate Control issues in the buildings.

Ms. Mahnic asked if this covers fund for a covered storage facility for the equipment to prolong the life.

Mr. Schroedel stated that it presently is not in the budget.

Mr. Boldt stated that he is putting together an ad-hoc committee that will be looking at some of that. This will be discussed at the Council Meeting.

They will continue the appropriations discussions at the next Finance Committee Meeting on Monday, February 10th at 6:30 p.m.

ADJOURN

Mr. Price stated that with no further business to come before the committee this evening, this meeting is adjourned.

The time was 7:20 p.m.


HELEN DUNLAP, CLERK OF COUNCIL


ROBERT BOLDT, PRESIDENT OF COUNCIL